

Bonnet Shores Fire District
130 Bonnet Shores Road, Narragansett, RI 02882

Saturday, May 6, 2023 @ 9:00 AM EST

Venue: BSFD CC – 130 Bonnet Shores Road, Narragansett, RI

Attendees: S. Danuszar, J. Iannucci, S. Ryder, C. Mannix, J. Fandetti

Meeting Minutes

1. **Meeting Start:** S. Danuszar, Chair, started the meeting at 9:05 AM EST.
2. **Meeting Minutes:** All four committee members voted unanimously to approve the previous meeting's minutes. Motion carried 4-0.
3. **Banner:** S. Ryder indicated that we may want to include a banner for emergency events. S. Danuszar indicated that perhaps there should be a message about the web site being the only official site of the district.
4. **Approvals:** Right now, all messages go through Carol. But J. Iannucci mentioned that maybe there should be a secondary approval.
5. **Web Site Costs:** The committee members talked about how to maintain the web page. S. Ryder said that it is a bit complicated. You have to keep it updated. There are links all over the place. The team talked about how "nice" the new web site looks but that the click paths are rather complicated. Many individuals have reached out about the difficulty of navigation.
6. **Survey:** S. Ryder said that we could send out a survey and request feedback about the new web site. The team talked about ways to provide feedback to Linda. S. Danuszar said that the best next step may be a meeting with Linda. That can be a homework assignment for the team.
7. **eBlasting:** S. Ryder said that we should identify another volunteer. S. Ryder said that there is a bit of clean-up required when the message comes over. 70% open rate. Users can unsubscribe. J. Fandetti may be able to help. S. Ryder said he could write out the steps.
8. **Committee Membership:** S. Danuszar indicated that we could add J. Fandetti to the committee. Motion passed 4-0. The committee would have 5 members.
9. **Protocol for the Monthly Meetings:** S. Danuszar requested feedback about public comment. The public comment has become a back and forth and is not productive. There was a discussion about how to manage the meetings. The comment is a one-time comment. It is one comment per person. One single comment on any agenda item – if the Chair is entertaining comment on the agenda item. For the Public Comment portion at the end of the meeting, it is one comment. It really is not a question-and-answer session. The decorum needs to be restored. The Chair needs support. The Chair can thank the individual for the comment and ask for the next person to speak. The Chair can make a statement at the beginning of the meeting. C. Mannix indicated that when he and Mike Vendetti were on the Council there was a cop at each meeting. It is not very costly.
10. **Motions at the Monthly Meeting:** The proper procedure is for a member of the council to make a motion. The motion must have a second. After the second, the council members should discuss the item at hand. The Council Chair can – but does not have to – solicit comments from

the attendees on the motion. The motion, as made, requires a vote. Motions really should not be amended. Further, consistency about these rules is important. Votes can only be taken on items on the posted agenda.

11. **Next Meeting**: The team identified the 20th of May at 9:00 am as a time for the next meeting. S. Danuszar will confirm.
12. **Motion to Adjourn**: S. Danuszar made the motion to adjourn, seconded by S. Ryder. Motion passed 4-0. The meeting ended at approximately 10:19 AM.