

Bonnet Shores Fire District Council

Bonnet Shores Fire District Community Center
130 Bonnet Shores Road
Narragansett, Rhode Island

Monthly Meeting
March 18, 2015

Meeting Minutes

Call to Order:

Chairperson Lenny Mercier called the Council meeting to order at 7:35 pm. Those in attendance included Council Members: Matt Mannix, Terry Fracassa, Paul Farley, and Bill Del Gizzo . Treasurer Mary McGinn, Harbor Master Mike Tortolani, and Clerk Carole Duffy were also present.

Pledge of Allegiance:

The Assembly recited the Pledge of Allegiance along with observing a moment of silence for the men and women serving in the Armed Forces.

Urgent Business: Plans for a house at 94 Allagash Rd were reviewed. **Motion:** P. Farley moved to accept the plans 2nd M.Mannix on the condition that Narragansett approved the plans. **Motion** passed; 5-0

Ratification of February, 2015 Minutes:

Motion: P. Farley moved to approve T. Fracassa 2nd; Passed 4-0 as B. Del Gizzo had been absent

Committee Reports:

- a) **Pond Committees** – “slow season”
- b) **Beach and Security Committees-** no report
- c) **Bylaw, Ordinances, Benches, and Bonnet Days Committees:**
Ordinance V (Liter) and VI (Trash) will be coming to the Council to vote in April. Changes: Liter fines will increase; explanation of recycling will be outlined; etc. Containers will need to be placed at (curb) 24 hrs. before pickup. T. Fracassa agreed and P. Farley asked about the Town Ordinance. All of the trash information should be provided by landlords to the renters. A discussion ensued about tipping fees and rebates for recycling. P. Farley said that Patriot would tell us if we were out of balance with our recycle agreement. Ordinance III: abandoned vehicles and property. Bonnet Days: July 11, 2015
- d) **Harbor & Social Committees:** L. Mercier reported that there will be a Brunch Social on May 17th at the Canfield house in Newport. Harbor: There was a meeting a week ago at which time the 2014 boating season was reviewed and 2015 season discussed. Letters will be mailed for mooring openings. Dock and stairs need repair. Next meeting on Apr. 8th at CC.

e) **Trash** : no report (see By –Laws section)

f) **Public works, Facilities, Traffic**– no report

Treasurer's Report: See M.McGinn's report and she reported that the District was in "great shape". Budget hearings are scheduled for review after May 1, 2015. Budget hearing dates: Operating/Capital (Tues. May 12 @ 7 pm); Public (Sat. May 16, 2015 @9am)

Tax Collector's Report: no report

Land Trust Report: LT member, Brad Sellon, presented the new LT website outlining Mission Statement for donations

District Manager's Report: none

Old Business:

- 1) Triangle planting maintenance: na
- 2) District manager position: T. Fracassa said that the position had been posted and 16 people had responded and after the review process; 6 were identified as viable candidates; interviewing has been on going and the top three candidates will be to be presented to the Council. Positive comments were exchanged about all the applicants. New DM will be an employee. B. DelGizzo asked for a special meeting to interview the finalists and P. Farley said that there will be a formal session for the finalists.

New Business:

- 1) Ordinances: see previously in minutes
- 2) A **motion** was made by B.DelGizzo requesting a proposal from the Clerk and cost analysis for the storage, digitalizing, and providing public access to present and past Council meeting minutes (1932-present) ; 2nd T. Fracassa . P. Farley modified the motion by stating "the current documents". **Motion** passed 5-0.
- 3) Nominating Committee: Chair Mercier asking for 2 Council volunteers. J. McClanaghan and M.Mannix terms will expire this year.
- 4) Newsletter; should it be land line or email
- 5) April Council meeting: 22nd
- 6) Sewer project: L.Mercier explained that BSBC has a proposal and they are ready to make a request and the Council needs an attorney to review the language of the proposal. B. DelGizzo expressed that he would like to see a walkway above the pipe from BSBC. L. Mercier responded that the "plan is complete" and is what CRMC has recommended. T.Fracassa stated that we shouldn't deny the BSBC anything but wants any plan to benefit the BSFD. B.DelGizzo agreed.

REST of COMMENT: This was not a public comment session:

- Resident asked if the BSFD had a vote on the BSBC plan....P. Farley responded that the BSFD has the authority to vote; L.Mercier said that a meeting about a vote would be posted. Resident stated that the pumping station should be mentioned in the

BSBC plan. Carol O'Donnell, Sewer Committee Rep., said that the BSBC had been to the Town and "cold water is legal" and "hot water is not". Furthermore, the BSBC cannot add more units even after the sewer is in place. There will be a presentation to the BSFD at some point. T.Fracassa added that he hoped that after the sewer project was completed that the causeway road surface would be better than it currently is.

Period of Public Comment:

*Paul Haas would like a public hearing at a large venue for PR before a final decision

* Lloyd Albert said that C. O'Donnell was" the voice of reason".

Adjournment:

There being no further public comments or district business, P.Farley **moved** to close the meeting; 2nd by M.Mannix. All were in favor. Meeting was adjourned at 9:00 pm.

Once the minutes are ratified they are available for viewing on the BSFD website

Respectfully submitted, *Carole Duffy*

Carole Duffy, Clerk

Minutes ratified by the Council on: 4/22/15

Bonnet Shores Fire District

Balance Sheet

As of March 18, 2015

Accrual Basis

	Mar 18, 15
ASSETS	
Current Assets	
Checking/Savings	
General Operating Funds	
Checking Account-81081961	2,544
Money Market Account-16600942	93,643
Total General Operating Funds	96,187
Designated Fund Acct-90555600	
Community Ctr Renovation Fund	3
Social Activities	2,380
Bonnet Days (Camp Activities)	642
Hall Rental Replacement Fee	2,730
Playground	6,602
Total Designated Fund Acct-90555600	12,357
Capital Funds Account-90713550	13,024
Historical Comm. MM-89973019	3,185
Land Trust MM Account-90313320	7,041
Harbor Improvement Fund (CD)	24,371
Total Checking/Savings	156,166
Other Current Assets	
Taxes Receivable	4,599
Sanitation Cart Inventory	387
Recycle Bin Inventory	(95)
Total Other Current Assets	4,892
Total Current Assets	161,057
TOTAL ASSETS	161,057
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	(1)
Total Accounts Payable	(1)
Other Current Liabilities	
Payroll Liabilities	32
Total Other Current Liabilities	32
Total Current Liabilities	31
Total Liabilities	31
Equity	
Fund Transfers	(10,823)
Retained Earnings	131,892
Net Income	39,957
Total Equity	161,026
TOTAL LIABILITIES & EQUITY	161,057

Bonnet Shores Fire District Revenue & Expense Actual vs. Budget

Accrual Basis

May 1, 2014 through March 18, 2015

	May 1, '14 - Mar 18, 15	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Tax Revenue	254,194	256,175	(1,981)
Prior Yr Surplus (Deficit)	0	14,311	(14,311)
Rental Registration Fees (Net)	627	750	(123)
Hall Rental Fees	2,075	3,000	(925)
Hall Rental Fees-Cleaning (Net)	(850)	(750)	(100)
Interest Earned - Bank Accts	424	100	324
Interest Earned - Tax Revenue	2,045	0	2,045
Newsletter Advertising	2,050	1,650	400
Permits/Plans Fees	600	200	400
Road Race/Bonnet Days			
Race Proceeds	948	0	948
Race Expenses	(1,050)	0	(1,050)
Total Road Race/Bonnet Days	(102)	0	(102)
Website Advertising	50	50	0
Other (Oil rebates, cookbooks)	113	0	113
Total Income	261,227	275,486	(14,259)
Gross Profit	261,227	275,486	(14,259)
Expense			
Administrative Expense			
Administrative Postage	206	138	68
Advertising Expense	0	100	(100)
Annual Meeting Expense	1,240	2,000	(760)
Bank Charges	175	0	175
Council Discretionary Expense	545	350	195
Insurance	6,327	6,700	(373)
Land Trust Operating Alloc'n	1,448	0	1,448
Historical Committee Expenses	8	0	8
Legal Fees	0	2,000	(2,000)
Monthly Meeting Expense	0	50	(50)
Newsletter Editor Comp	350	400	(50)
Newsletter Postage & Printing	2,902	3,000	(98)
Office Supplies	1,804	2,000	(196)
Payroll Services	461	500	(39)
Security	3,965	4,600	(635)
Tax Collection Costs	454	2,000	(1,546)
Web Site Expenses	312	0	312
Total Administrative Expense	20,195	23,838	(3,643)
Beach Expense			
Beach Bus	4,913	5,030	(118)
Beach Raking & Maintenance	6,500	6,500	0
Beach Salaries	15,355	18,500	(3,145)
Beach Guard	2,074	2,700	(626)
Beach Supplies	198	400	(202)
Total Beach Expense	29,040	33,130	(4,090)
Day Camp (Income) Expense			
Camp Proceeds	(10,710)	(9,500)	(1,210)
Camp Salaries	9,149	8,600	549
Camp Supplies	919	900	19
Total Day Camp (Income) Expense	(642)	0	(642)
Harbor (Income) Expense			
Mooring Fees	(8,400)	(10,050)	1,650
Mooring Wait List Fees	(100)	(100)	0
Ramp Fees	(950)	(800)	(150)
Harbor Supplies & Maintenance	769	1,250	(481)
Harbormaster Expense Reimb.	3,075	4,000	(925)
Harbor Fund Tfr Designated Acct	0	3,500	(3,500)
Total Harbor (Income) Expense	(5,606)	(2,200)	(3,406)
Admin Compensation & Taxes			

Bonnet Shores Fire District
Revenue & Expense Actual vs. Budget

May 1, 2014 through March 18, 2015

Accrual Basis

	May 1, '14 - Mar 18, 15	Budget	\$ Over Budget
Manager's Salary	14,800	25,000	(10,200)
Clerk	2,250	3,000	(750)
Tax Collector	3,750	5,000	(1,250)
Treasurer	2,625	3,500	(875)
Payroll taxes	4,421	5,500	(1,079)
Total Admin Compensation & Taxes	27,846	42,000	(14,154)
Property Expense			
Beautification	384	500	(116)
Electricity	1,462	1,500	(38)
Maintenance	1,585	1,500	85
Natural Gas	2,657	2,500	157
Telephone & Internet	2,092	1,900	192
Water	378	350	28
Total Property Expense	8,558	8,250	308
Public Works			
Clear Breachway	2,500	7,500	(5,000)
Equip. & Tools Maintenance	309	500	(191)
Landscaping	6,295	7,300	(1,005)
Public Works Salaries	4,583	3,000	1,583
Sanitation	119,296	130,000	(10,704)
Snow Removal	0	500	(500)
Total Public Works	132,983	148,800	(15,817)
Recreation (Income) Expense			
Social Activities	(354)	0	(354)
Total Recreation (Income) Expense	(354)	0	(354)
Total Expense	212,020	253,818	(41,798)
Net Ordinary Income	49,207	21,668	27,539
Other Income/Expense			
Other Expense			
Capital Expenditure			
Transfer to Playground Fund	479	0	479
Appropriation from Checking	0	11,296	(11,296)
Capital Improvement	8,771	10,372	(1,601)
Total Capital Expenditure	9,250	21,668	(12,418)
Total Other Expense	9,250	21,668	(12,418)
Net Other Income	(9,250)	(21,668)	12,418
Net Income	39,957	0	39,957

Bonnet Shores Fire District
Profit & Loss Detail
February 18 through March 18, 2015

Accrual Basis

Type	Date	Num	Name	Memo	Amount	Balance
Ordinary Income/Expense						
Income						
	Interest Earned - Tax Revenue					
Deposit	03/12/2015			Deposit	91.87	91.87
	Total Interest Earned - Tax Revenue				91.87	91.87
	Total Income				91.87	91.87
	Gross Profit				91.87	91.87
Expense						
Administrative Expense						
Council Discretionary Expense						
Bill	02/28/2015		Hometown Newspapers Inc	Manager Ad	141.21	141.21
	Total Council Discretionary Expense				141.21	141.21
Office Supplies						
Bill	03/03/2015		Staples	Account #: 6035 5178 2021 3667	64.18	64.18
	Total Office Supplies				64.18	64.18
Security						
Bill	02/22/2015		NESCTC Security Agency ...	Security BS022815; BS030715	184.00	184.00
	Total Security				184.00	184.00
	Total Administrative Expense				389.39	389.39
Beach Expense						
Beach Guard						
Bill	02/22/2015		NESCTC Security Agency ...	Security BS022815; BS030715		0.00
	Total Beach Guard				0.00	0.00
	Total Beach Expense				0.00	0.00
Property Expense						
Electricity						
Bill	03/01/2015		National Grid	Acct88017-84009	176.82	176.82
	Total Electricity				176.82	176.82
Natural Gas						
Bill	03/01/2015		National Grid (NE Gas)	A/C 89519-73003	622.80	622.80
	Total Natural Gas				622.80	622.80
	Total Property Expense				799.62	799.62
Public Works						
Sanitation						
Bill	03/01/2015		Patriot Disposal Company	Account number 47990; #673451		0.00
Bill	03/01/2015		Patriot Disposal Company	Account number 47990; #673451	10,616.66	10,616.66

Bonnet Shores Fire District
Profit & Loss Detail
 February 18 through March 18, 2015

Accrual Basis

Type	Date	Num	Name	Memo	Amount	Balance
Total Sanitation					10,616.66	10,616.66
Total Public Works					10,616.66	10,616.66
Total Expense					11,805.67	11,805.67
Net Ordinary Income					-11,713.80	-11,713.80
Net Income					-11,713.80	-11,713.80

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03/17/15

Accrual Basis

Bonnet Shores Fire District
Checking Account Disbursements
As of March 18, 2015

Type	Date	Num	Name	Memo	Amount	Balance
General Operating Funds						13,500.82
Checking Account-81081961						13,500.82
Bill Pmt -Check	02/22/2015	5807	NESCTC Security Agency LLC	Security BS022815; BS030...	-184.00	13,316.82
Bill Pmt -Check	02/28/2015	5806	Hometown Newspapers Inc	Manager Ad	-141.21	13,175.61
Bill Pmt -Check	03/01/2015	5803	National Grid	Acct88017-84009	-176.82	12,998.79
Bill Pmt -Check	03/01/2015	5804	National Grid (NE Gas)	A/C 89519-73003	-622.80	12,375.99
Bill Pmt -Check	03/01/2015	5805	Patriot Disposal Company	Account number 47990; #6...	-10,616.66	1,759.33
Bill Pmt -Check	03/03/2015	5802	Staples	Account #: 6035 5178 2021...	-64.18	1,695.15
Deposit	03/12/2015			Deposit	773.79	2,468.94
Deposit	03/12/2015			Deposit	75.00	2,543.94
Total Checking Account-81081961					-10,956.88	2,543.94
Total General Operating Funds					-10,956.88	2,543.94
TOTAL					-10,956.88	2,543.94

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03/17/15

Accrual Basis

Bonnet Shores Fire District
Transaction Detail By Account
May 1, 2014 through March 18, 2015

Type	Date	Name	Memo	Amount
Capital Expenditure				
Capital Improvement				
Bill	05/01/2014	D & D Electric Company	#14261 alarm test	100.00
Bill	05/09/2014	Coastal Diving Services, LLC	installing 3 moorings/balance due	1,500.00
Bill	05/11/2014	Coastal Diving Services, LLC	installing 3 moorings	3,000.00
Bill	05/28/2014	John Deere Credit		2,371.66
Bill	06/09/2014	Lakeside Trading, LLC		500.00
Bill	06/26/2014	Lakeside Trading, LLC	Balance due	1,299.00
Total Capital Improvement				<u>8,770.66</u>
Total Capital Expenditure				<u>8,770.66</u>
TOTAL				<u>8,770.66</u>

(\$35.00) dollars for each offense. Each day that such violation takes place shall be deemed an offense.

SECTION 5. This ordinance shall take effect upon its passage.

Adopted, June 3, 1977
Revised, September 1, 1984

V. AN ORDINANCE REGULATING THE DISPOSAL OF CONTAINERS ON THE HIGHWAYS, BEACHES, PICNIC AREAS, OR ANY OPEN LAND AREAS WITHIN THE BONNET SHORES FIRE DISTRICT

It is ordained by the Council of the Bonnet Shores Fire District, in the Town of Narragansett, Rhode Island, as follows:

SECTION 1. It shall be unlawful for any person to dispose of containers made of glass, rubber, plastic, metal, wood, clay, or paper, or any combination thereof, on any highway, beach or picnic area, or open land area within the Bonnet Shores Fire District.

SECTION 2. Whoever violates the provisions of this ordinance shall be subject to a fine in an amount not exceeding thirty-five (\$35.00) dollars for each offense.

SECTION 3. This ordinance shall take effect upon its passage.

Adopted, June 3, 1977
Revised, September 1, 1984

VI. AN ORDINANCE RELATING TO THE REMOVAL OF TRASH AND GARBAGE FROM THE PROPERTY OF RESIDENCE WITHIN THE DISTRICT

It is ordained by the Council of the Bonnet Shores Fire District as follows:

SECTION 1. All trash and garbage must be removed from the District on a regular and prompt basis for the protection of the health of all of the residents of the district, such removal to be done by the property owner directly or by an authorized public or private service engaged in trash and garbage removal.

SECTION 2. Disposal of any trash or garbage into Narragansett Bay, the salt ponds, or on any public or private land areas in

the District, including the streets and roads, is strictly prohibited in accordance with state and town regulations, and further by this ordinance.

SECTION 3. When trash and garbage removal is not provided by the Council of the District at the taxpayers' expense, the individual property owner must arrange for such removal at his own expense whether he is in residence or whether his property is occupied by other persons on a rental or non-rental basis, seasonal or year round.

SECTION 4. Every property owner shall provide an adequate number of covered trash receptacles for the storing of trash and garbage until it is picked up for removal from the District. Removal of trash and garbage shall be at least once each week of the year.

SECTION 5. Any property owner who is in violation of any provision of this ordinance shall be subject to a fine imposed by the District Council in an amount not to exceed fifty (\$50.00) dollars for each offense, and said property owner may be subject to additional action by officials of the Town of Narragansett and/or the State of Rhode Island for creating a health hazard within the District.

SECTION 6. This ordinance shall take effect upon its passage.

Adopted, June 3, 1977
Revised, September 1, 1984

VII. AN ORDINANCE REQUIRING DOGS TO BE KEPT IN LEASH WHEN OUTSIDE ENCLOSURE OF OWNER OR KEEPER, AND PROHIBITING DOGS FROM THE BEACHES WITHIN THE DISTRICT

It is ordained by the Council of the Bonnet Shores Fire District in the Town of Narragansett, as follows:

SECTION 1. Every owner or keeper of a dog of any age whatsoever within the Bonnet Shores Fire District shall not allow said dog to be at large outside the enclosure of such owner or keeper, but shall cause said dog when outside the enclosure of said owner or keeper to be kept on leash.

SECTION 2. Every dog found wandering at large on any street or road within the District, outside the enclosure of its owner or keeper, shall be impounded in charge of the Pound Keeper

Ordinance V: Litter

V. AN ORDINANCE RELATING TO LITTERING ON BONNET SHORES LAND TRUST AND/OR BONNET SHORES FIRE DISTRICT PROPERTY

It is ordained by the Council of the Bonnet Shores Fire District, in the Town of Narragansett, Rhode Island, as follows:

SECTION 1. It shall be unlawful for any person to dispose of or discard any items on any road, beach or open land area within the Bonnet Shores Fire District, under the ownership of either the Bonnet Shores Land Trust or the Bonnet Shore Fire District.

SECTION 2. Whoever violates the provisions of this ordinance shall be subject to a fine not exceeding fifty dollars (\$50.00) for each offense.

Original Ordinance Adopted June 3, 1977

Revised September 1, 1984

Further Revised _____

Ordinance VI: Trash

VI. AN ORDINANCE RELATING TO THE REMOVAL OF TRASH AND GARBAGE FROM THE PROPERTY WITHIN THE DISTRICT

It is ordained by the Council of the Bonnet Shores Fire District, in the Town of Narragansett, Rhode Island, as follows:

SECTION 1. All trash and recyclables must be removed from the District on a regular and prompt basis for the protection of the health of all of the residents of the District, such removal to be done by the property owner directly or by an authorized public or private organization engaged in trash and recyclables removal.

SECTION 2. Disposal of any trash or recyclables into Narragansett Bay, either of the salt ponds or on any land within the District's boundaries, including the streets and roads, is strictly prohibited.

SECTION 3. When trash and recyclables removal is not provided by the District at the taxpayers' expense, each individual property owner must arrange for such removal at his own expense whether he is in residence or whether his property is occupied by other persons on a rental or non-rental basis. When trash and recyclables removal is provided by the District at taxpayers' expense, the District may or may not include the Bonnet Shores Beach Club Condominium Association, Inc. as part of that arrangement.

SECTION 4. Removal of trash and recyclables shall be performed at least one time per week.

SECTION 5. Trash and recycling bins shall not be overloaded. Individual property owners who consistently overload trash and recycling bins shall be required to purchase an additional bin or bins.

SECTION 6. Any property owner who is in violation of any provision of this ordinance shall be subject to a fine imposed by the District Council in an amount not to exceed fifty (\$50.00) dollars for each offense, and said property owner may be subject to additional action by officials of the Town of Narragansett and/or the State of Rhode Island for creating a health hazard within the District.

Original Ordinance Adopted June 3, 1977

Revised September 1, 1984

Further Revised _____

A Letter From The Bonnet Shores Land Trust

WHO WE ARE...

Like you, we are Bonnet Shores residents who value the beauty and serenity of life in our community. And, like you, we want to make certain that our children and grandchildren have that same opportunity.

Bonnet Shores is rich in outstanding natural resources. Bounded by Narragansett Bay on two sides and facing Conanicut Island to the east, it offers spectacular views of the Atlantic Ocean and Narragansett Bay. With Wesquage Pond in its midst and open spaces in between, the existing natural features have collective value to residents.

By an act of the General Assembly of the State of Rhode Island in 1991, the Bonnet Shores Fire District Council was authorized to establish the **Bonnet Shores Land Trust**.

The Land Trust has several missions, not the least of which is to preserve open space and to ensure continued access to water and water views by all Bonnet Shores residents.

Since then over 50 parcels of land have been transferred to or acquired by the Land Trust.

When a property is transferred to the Land Trust, the donor is no longer responsible for town, Fire District taxes and liabilities. When the federal tax-deductible value is added, you can see that a donation to the Land Trust may well be a viable way for someone to handle property that may no longer be useful or fit into one's future plans... while also benefiting everyone at Bonnet Shores.

You may also want to take advantage of the tax deductible status of Land Trust by making a cash contribution that will assist in pursuing our goals.

Visit our new informative web-site **Bonnetshoreslandtrust.org** - Log in and learn: About, Our Mission, Conserving Your Land By Donating, Land Trust Properties, Is Your Property In A Flood Zone, The Bonnet Shores Green Belt and Paper Roads, Land Trust Donors, and more!

You may be surprised at the extent of holdings that are protected as open space within the Bonnet Shores Green Belt (see web-site)... and consider how your contribution, large or small, could further our efforts and ensure the quality of life that is so much a part of Bonnet Shores.

Recently through the solicitation campaign by the Land Trust Trustees a donation of vacant land on Lot N/R 620 on Brooklyn Rd. a "paper road" was donated by the family of Edward J. Pascucci. This transfer was completed on 12/22/2014. As per the family's request, this donor information has now been added to the web-site's Land Trust Donors list. This family will forever be identified by a grateful community as someone very special.

INTERESTED?

Why not get in touch with us at: **info@bonnetshoreslandtrust.org**

Thank You,
Your Trustees