

Bonnet Shores Fire District

BSFD Community Center
130 Bonnet Shores Rd.
Narragansett, RI 02882

Meeting Minutes February 18, 2015

Call to Order: Chair Lenny Mercier called the meeting to order at 7:30 PM. Council members in attendance included: Paul Farley, Matt Mannix (arrived later during meeting), John Pariseault, and Terry Fracassa. Also intendance were: Tax Collector Helen Patience, Harbormaster Mike Tortolani, and Clerk Carole

Pledge of Alligiance: The Assembly recited the Pledge and observed a moment of silence for the men and women in the Armed Forces.

Urgent Business: None

Ratification of Minutes: P. Farley **moved** to accept the January 2015 minutes; 2nd J.Pariseault. **Motion** passed 4-0.

Committee Reports

- a) **Beach:** no report
- b) **Traffic:** no report
- c) **Harbor:** there will be a meeting at the CC on Sat. March 14th @ 9-10; fee charges for boats may change
- d) **Pond:** no report

Treasurer's Report: see attached

Tax Collector's Report: H. Patience reported that 97% of taxes have been collected (\$250,000) and \$256,215.17 is the total expected. There is still \$1,700 to be collected from previous years. See attached report

Land Trust: Brad Sellon reported for the LT by mentioning the new LT website which he created upon which a new land donation came forward as a result.

Old Business:

- Nothing new to report on "island" sponsorship
- District Manager search... P. Farley stated that there were 4 resumes at that moment. Search Committee member (Paul Haas) said that he had spoken to nearby Town Managers to spread the word along with posting the position at URI's OLLI. He added that he had an additional 3 resumes. He also added that a process has to be developed to rank the applicants prior to interviews.

- Community Center access... Chair Mercier underscored the plan for emergency use by saying that the CC availability during severe weather would be posted not and not an automatic happening.
- Seeking helpers for ad collection for Newsletter

New Business : None

Period of Public Comment:

- Chair Mercier said no information about BSBC pipeline has been received
- P. Farley added that the plan has not yet been sent to Narragansett
- A resident inquired about insurance to protect our land and J.Pariseault responded that we have to see a plan first
- Pat Mannix mentioned that the sewer project had been sent to the Narragansett Sewer Policy Committee for review
- Michele Caraccia asked if the breach way would continue to be open in the summer in regard to the cleaning of the pond.
- T. Fracassa stated that CRMC needs to see a comprehensive plan for the pond which would be a huge undertaking.

Adjournment: There being neither further comment nor District business, the Chair called for a motion to adjourn. P. Farley **moved** to adjourn; 2nd T. Fracassa. All were in favor and the meeting closed at 8:10

Council meeting minutes are available on the website after the minutes are ratified.

Respectfully submitted,
Carole Duffy, Clerk

Minutes ratified by the Council on

March 18, 2015

To: Bonnet Shores Fire District Council

From: BSLT Trustees

Date: 2/18/2015

Subject: Land Trust Updates

1. The Bonnet Shores Land Trust website has been completed and all Bonnet Shores residents should take some time and visit the bonnetshoreslandtrust.org. and get a sense of our mission.
Our new website has information: About – Mission Statement - Conserving Your Land by Donating - Key Land Trust Property and Listings We Protect - Is Your Property in a Flood Zone? - About Wesquage Pond Wildlife Refuge - Documents and Meetings - Land Trust Donors - Trustee Contacts
2. Through the solicitation campaign by the Land Trust Trustees a donation of vacant land on Lot N/R 620 on Brooklyn Rd. a "paper road" was donated by the Owner of Record Lisa Marie McGovern of Warwick, in the memory of the family of Edward J. Pascucci. This transfer was completed on 12/22/2014.

We have recreated on line, the Donor recognition plaque similar to the one seen at the Community Center. As per the family's request, this donor information has now been added to the web-site's Land Trust Donors list.

BONNET SHORES FIRE DISTRICT
MONTHLY MEETING
February 18, 2015

FY 2015:

Land Assessment:	\$	271,086,500.00
Building Assessment:	\$	215,669,700.00
Total Assessment:	\$	486,756,200.00
Mil Rate:		0.5263
Collectable Taxes:	\$	256,175.00
Taxes Collected:	\$	250,843.94
Percentage of Taxes Collected:		97.92%
Interest Collected	\$	1,035.78

FY2014:

Collectable Taxes:	\$	256,215.17
Taxes Collected:	\$	254,475.49
Percentage of Taxes Collected:		99.32%
2014 Unpaid Taxes:	\$	1,739.68
Interest Collected Prior Years Taxes	\$	766.23
Prior Years Taxes Uncollected:	\$	2,345.96

Bonnet Shores Fire District

Balance Sheet

As of February 18, 2015

Accrual Basis

	<u>Feb 18, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
General Operating Funds	
Checking Account-81081961	14,997
Money Market Account-16600942	93,643
Total General Operating Funds	<u>108,641</u>
Designated Fund Acct-90555600	
Community Ctr Renovation Fund	3
Social Activities	2,380
Bonnet Days (Camp Activities)	642
Hall Rental Replacement Fee	2,730
Playground	6,602
Total Designated Fund Acct-90555600	<u>12,357</u>
Capital Funds Account-90713550	13,024
Historical Comm. MM-89973019	3,185
Land Trust MM Account-90313320	7,041
Harbor Improvement Fund (CD)	24,371
Total Checking/Savings	<u>168,619</u>
Other Current Assets	
Taxes Receivable	4,599
Sanitation Cart Inventory	462
Recycle Bin Inventory	(95)
Total Other Current Assets	<u>4,967</u>
Total Current Assets	<u>173,585</u>
TOTAL ASSETS	<u>173,585</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	(1)
Total Accounts Payable	<u>(1)</u>
Other Current Liabilities	
Payroll Liabilities	32
Total Other Current Liabilities	<u>32</u>
Total Current Liabilities	<u>31</u>
Total Liabilities	31
Equity	
Fund Transfers	(10,823)
Retained Earnings	131,892
Net Income	52,485
Total Equity	<u>173,554</u>
TOTAL LIABILITIES & EQUITY	<u>173,585</u>

Bonnet Shores Fire District
Revenue & Expense Actual vs. Budget

Accrual Basis

May 1, 2014 through February 18, 2015

	May 1, '14 - Feb 18, 15	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Tax Revenue	253,512	256,175	(2,663)
Prior Yr Surplus (Deficit)	0	14,311	(14,311)
Rental Registration Fees (Net)	627	750	(123)
Hall Rental Fees	2,075	3,000	(925)
Hall Rental Fees-Cleaning (Net)	(850)	(750)	(100)
Interest Earned - Bank Accts	424	100	324
Interest Earned - Tax Revenue	1,953	0	1,953
Newsletter Advertising	2,050	1,650	400
Permits/Plans Fees	600	200	400
Road Race/Bonnet Days			
Race Proceeds	948	0	948
Race Expenses	(1,050)	0	(1,050)
Total Road Race/Bonnet Days	(102)	0	(102)
Website Advertising	50	50	0
Other (Oil rebates, cookbooks)	113	0	113
Total Income	260,453	275,486	(15,033)
Gross Profit	260,453	275,486	(15,033)
Expense			
Administrative Expense			
Administrative Postage	206	138	68
Advertising Expense	0	100	(100)
Annual Meeting Expense	1,240	2,000	(760)
Bank Charges	175	0	175
Council Discretionary Expense	404	350	54
Insurance	6,327	6,700	(373)
Land Trust Operating Alloc'n	1,448	0	1,448
Historical Committee Expenses	8	0	8
Legal Fees	0	2,000	(2,000)
Monthly Meeting Expense	0	50	(50)
Newsletter Editor Comp	350	400	(50)
Newsletter Postage & Printing	2,902	3,000	(98)
Office Supplies	1,740	2,000	(260)
Payroll Services	461	500	(39)
Security	3,505	4,600	(1,095)
Tax Collection Costs	454	2,000	(1,546)
Web Site Expenses	312	0	312
Total Administrative Expense	19,530	23,838	(4,308)
Beach Expense			
Beach Bus	4,913	5,030	(118)
Beach Raking & Maintenance	6,500	6,500	0
Beach Salaries	15,355	18,500	(3,145)
Beach Guard	2,074	2,700	(626)
Beach Supplies	198	400	(202)
Total Beach Expense	29,040	33,130	(4,090)
Day Camp (Income) Expense			
Camp Proceeds	(10,710)	(9,500)	(1,210)
Camp Salaries	9,149	8,600	549
Camp Supplies	919	900	19
Total Day Camp (Income) Expense	(642)	0	(642)
Harbor (Income) Expense			
Mooring Fees	(8,400)	(10,050)	1,650
Mooring Wait List Fees	(100)	(100)	0
Ramp Fees	(950)	(800)	(150)
Harbor Supplies & Maintenance	716	1,250	(534)
Harbormaster Expense Reimb.	3,075	4,000	(925)
Harbor Fund Tfr Designated Acct	0	3,500	(3,500)
Total Harbor (Income) Expense	(5,659)	(2,200)	(3,459)
Admin Compensation & Taxes			

Bonnet Shores Fire District
Revenue & Expense Actual vs. Budget

May 1, 2014 through February 18, 2015

Accrual Basis

	May 1, '14 - Feb 18, 15	Budget	\$ Over Budget
Manager's Salary	14,800	25,000	(10,200)
Clerk	2,250	3,000	(750)
Tax Collector	3,750	5,000	(1,250)
Treasurer	2,625	3,500	(875)
Payroll taxes	4,421	5,500	(1,079)
Total Admin Compensation & Taxes	27,846	42,000	(14,154)
Property Expense			
Beautification	384	500	(116)
Electricity	1,087	1,500	(413)
Maintenance	1,585	1,500	85
Natural Gas	1,411	2,500	(1,089)
Telephone & Internet	1,746	1,900	(154)
Water	378	350	28
Total Property Expense	6,591	8,250	(1,659)
Public Works			
Clear Breachway	2,500	7,500	(5,000)
Equip. & Tools Maintenance	309	500	(191)
Landscaping	6,295	7,300	(1,005)
Public Works Salaries	4,583	3,000	1,583
Sanitation	108,679	130,000	(21,321)
Snow Removal	0	500	(500)
Total Public Works	122,366	148,800	(26,434)
Recreation (Income) Expense			
Social Activities	(354)	0	(354)
Total Recreation (Income) Expense	(354)	0	(354)
Total Expense	198,718	253,818	(55,100)
Net Ordinary Income	61,735	21,668	40,067
Other Income/Expense			
Other Expense			
Capital Expenditure			
Transfer to Playground Fund	479	0	479
Appropriation from Checking	0	11,296	(11,296)
Capital Improvement	8,771	10,372	(1,601)
Total Capital Expenditure	9,250	21,668	(12,418)
Total Other Expense	9,250	21,668	(12,418)
Net Other Income	(9,250)	(21,668)	12,418
Net Income	52,485	0	52,485

Bonnet Shores Fire District
Profit & Loss Detail
 January 21 through February 18, 2015

Accrual Basis

Type	Date	Num	Name	Memo	Amount	Balance
Ordinary Income/Expense						
Income						
Rental Registration Fees (Net)						
Deposit	02/05/2015			Schooner Prop.	5.00	5.00
Total Rental Registration Fees (Net)					5.00	5.00
Interest Earned - Tax Revenue						
Deposit	01/22/2015			Deposit	59.99	59.99
Deposit	02/05/2015			Malpro	60.21	120.20
Total Interest Earned - Tax Revenue					120.20	120.20
Permits/Plans Fees						
Deposit	01/22/2015			Dagostino	100.00	100.00
Total Permits/Plans Fees					100.00	100.00
Total Income					225.20	225.20
Gross Profit					225.20	225.20
Expense						
Administrative Expense						
Administrative Postage						
Deposit	02/05/2015			Malpro	-15.16	-15.16
Total Administrative Postage					-15.16	-15.16
Office Supplies						
Bill	01/24/2015		Danvers Community YMCA	purchase @ Staples ink toner	171.89	171.89
Total Office Supplies					171.89	171.89
Security						
Bill	01/24/2015		NESCTC Security Agency...	Security BS011715	92.00	92.00
Bill	01/30/2015		NESCTC Security Agency...	Security BS012415	92.00	184.00
Bill	02/04/2015		NESCTC Security Agency...	Security BS013115	92.00	276.00
Total Security					276.00	276.00
Total Administrative Expense					432.73	432.73
Beach Expense						
Beach Guard						
Bill	01/24/2015		NESCTC Security Agency...	Security BS011715		0.00
Bill	01/30/2015		NESCTC Security Agency...	Security BS012415		0.00
Bill	02/04/2015		NESCTC Security Agency...	Security BS013115		0.00
Total Beach Guard					0.00	0.00
Total Beach Expense					0.00	0.00
Harbor (Income) Expense						
Mooring Wait List Fees						
Deposit	01/28/2015			Gannon, Balducci, Khoury	-60.00	-60.00
Total Mooring Wait List Fees					-60.00	-60.00
Total Harbor (Income) Expense					-60.00	-60.00
Property Expense						
Maintenance						
Bill	01/24/2015		Mercier, Lenny	TP, paper towels for CC	46.36	46.36
Total Maintenance					46.36	46.36
Total Property Expense					46.36	46.36
Public Works						
Sanitation						
Bill	01/24/2015		RI Resource Recovery	5 blue recycle bins @ \$8.00 each	40.00	40.00
Bill	02/01/2015		Patriot Disposal Company	5 trash bins	375.00	415.00
Bill	02/01/2015		Patriot Disposal Company	Account number 52115; #672388		415.00
Bill	02/01/2015		Patriot Disposal Company	Account number 47990; #668558		415.00
Bill	02/01/2015		Patriot Disposal Company	Account number 47990; #668558	10,866.66	11,281.66
Total Sanitation					11,281.66	11,281.66
Total Public Works					11,281.66	11,281.66
Total Expense					11,700.75	11,700.75
Net Ordinary Income					-11,475.55	-11,475.55
Net Income					-11,475.55	-11,475.55

11:23 AM
 02/08/15
 Accrual Basis

Bonnet Shores Fire District Checking Account Disbursements As of February 18, 2015

Type	Date	Num	Name	Memo	Amount	Balance
General Operating Funds						
Checking Account-81081961						25,228.24
Deposit	01/22/2015			Deposit		25,228.24
Deposit	01/22/2015			Deposit	871.44	26,099.68
Bill Pmt -Check	01/24/2015	5787	RI Resource Recovery	5 blue recyle bins @ \$8.00 ...	100.00	26,199.68
Bill Pmt -Check	01/24/2015	5788	Danvers Community YMCA	purchase @ Staples ink toner	-40.00	26,159.68
Bill Pmt -Check	01/24/2015	5789	Mercier, Lenny	TP, paper towels for CC	-171.89	25,987.79
Bill Pmt -Check	01/24/2015	4	Stephens, Robert	Duplicate Payment	-46.36	25,941.43
Bill Pmt -Check	01/24/2015	5790	NESCTC Security Agency LLC	Security BS011715	-5.05	25,936.38
Deposit	01/28/2015			Security BS011715	-92.00	25,844.38
Bill Pmt -Check	01/30/2015	5792	NESCTC Security Agency LLC	Deposit	60.00	25,904.38
Bill Pmt -Check	02/01/2015	5794	Patriot Disposal Company	Security BS012415	-92.00	25,812.38
Bill Pmt -Check	02/01/2015	5795	Patriot Disposal Company	Account number 52115; #6...	-375.00	25,437.38
Bill Pmt -Check	02/04/2015	5793	Patriot Disposal Company	Account number 47990; #6...	-10,866.66	14,570.72
Deposit	02/05/2015		NESCTC Security Agency LLC	Security BS013115	-92.00	14,478.72
				Deposit	518.52	14,997.24
Total Checking Account-81081961					-10,231.00	14,997.24
Total General Operating Funds					-10,231.00	14,997.24
TOTAL					-10,231.00	14,997.24

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02/08/15

Accrual Basis

Bonnet Shores Fire District
Transaction Detail By Account
May 1, 2014 through February 19, 2015

Type	Date	Name	Memo	Amount
Capital Expenditure				
Capital Improvement				
Bill	05/01/2014	D & D Electric Company	#14261 alarm test	100.00
Bill	05/09/2014	Coastal Diving Services, LLC	installing 3 moorings/balance due	1,500.00
Bill	05/11/2014	Coastal Diving Services, LLC	installing 3 moorings	2,371.66
Bill	05/28/2014	John Deere Credit		3,000.00
Bill	06/09/2014	Lakeside Trading, LLC		500.00
Bill	06/26/2014	Lakeside Trading, LLC	Balance due	1,299.00
Total Capital Improvement				8,770.66
Total Capital Expenditure				8,770.66
TOTAL				8,770.66