

**Bonnet Shores Fire District Council**  
Bonnet Shores Fire District Community Center  
130 Bonnet Shores Road  
Narragansett, Rhode Island  
Monthly Meeting  
February 13, 2018

**Meeting Minutes**

**Call to order**

Council Chair Mike Vendetti called the Council meeting to order at 7:00 pm. Those in attendance included Council Members: John Pariseault, Natalie McDonald, Anita Langer, Chris Mannix, and Dan Johnson, District Manager Lisa DiBello, Treasurer Mary McGinn, and Clerk Carole Duffy were also present.

**Pledge of Allegiance**

The Assembly recited the Pledge of Allegiance along with observing a moment of silence for the men and women serving in the Armed Forces.

**Urgent Business:** None

**Ratification of Jan.17, 2018 Minutes:** minutes were going to be tabled later in the meeting, but it never happened

**Period of Public Comment:** a resident asked why the minutes were not available on line. Clerk responded that they should be, and she will make inquiries

**Committee Reports**

- a) **Beautification Committee Report:** no report
- b) **Beach and Security Committee Reports:** N. McDonald speaking for Security; if there is a security issue, call the police.
- c) **Public Works Committee Report:** no report
- d) **Social Committee Report:** no report
- e) **Pond Committee Report:** see Old Business
- f) **Harbor Committee Report:** N. McDonald explained that this report would take place later in the meeting
- g) **History:** no report
- h) **Sanitation Report:** no report

**Tax Collector's Report:** Collected 98% of taxes; there will be a tax sale for 8-10 properties

**Treasurer's Report:** M. McGinn reported that this is a quiet period and to refer to attached report for details. There was a brief discussion about where to deposit Land Trust donations for the walkway and the consensus was to have two distinct line items for taxpayer monies and walkway contributors. A question was raised as to the tax-deductible aspects of all donations and the answer was affirmative.

**Land Trust Report:** Dave Stenmark and Nancy Cordy reported: a professional fundraiser has been contacted and the LT is weighing his suggestions; an RFP has been circulated to land surveyors to solicit bids and the results will be presented at the March Council meeting; LT is urging all Council members and Mary McGinn to attend the March LT meeting. N. Cordy asked the Chair about the purpose for the motion during the Jan. meeting about a letter to be cosigned by the LT. Chair Vendetti said that he had not sent the letter and proceeded to read it out loud explaining that his intent was to clarify misinformation circulating about the walkway project. After hearing the letter, A. Langer who was not at the Jan.

should be treated as three separate projects. D. Stenmark then asked for an explanation of in-kind donations as it is mentioned in the dredging grant. It was explained that endeavors such as fees or time allocated to the pond issue can be counted as in-kind monies. As the discussion ensued, Chair Vendetti wanted everyone to understand that he and the Council are fully in favor of the walkway project. Furthermore, he is seeking to maintain positive relations with both the BSBC and the LT.

**District Manager's Report:** see attached report

**Old Business:**

- DEM Grant for pond dredging:
  - At some point the Council must agree to float the dredge money; then receive reimbursement from the financial institution in stages
  - A “scope of work” must be generated by the Chair for the project
  - An engineer must be hired to review the initial grant and to oversee the project (DEM has a list of qualified individuals) Arrows 2 and 3 will be voted on at the March meeting
  - J. Pariseault asked how the funding works.... A DEM checklist itemizes the milestones and once completed, the money follows...the overarching financial outline includes money from DEM and matching funds (75%/25%) from BSFD (\$200,000/ \$125,000)) These matching funds can be in the in-kind (meetings, correspondence, etc.) category. A. Langer noted that if \$100,000 for road resurfacing of causeway by BSBC never occurs, who is liable for that money? Chair Vendetti responded that that would be one of the questions to ask the project manager.
- Little Beach dredging
  - Bill DelGizzo asked for the email from CRMC to be read aloud which N.McDonald did. The gist of the ensuing short discussion was about the decision of the Harbor Committee to not deposit the dredged sand north of the dock which had been supported by Save the Bay and CRMC. DelGizzo asked that if such decisions were to arise in the future that BSFD sand should remain here.

**New Business:**

- Meeting participation by phone
  - Councilperson J. McClanaghan requested a discussion about this topic... the Atty. General suggested that an attorney be retained to introduce the topic. Finally, **a motion** was made by C. Mannix to direct the Clerk to send a digital copy of the meeting to J. McClanaghan or any other constituent who asks for one. 2<sup>nd</sup> N. McDonald. **Motion** passed 6-0
- Project engineer posting
  - C. Mannix **moved** to direct L. DiBello using names provided to her to: contact bidders; solicit proposals and quotes pertaining to the aforementioned tasks and provide such to a committee to interview and evaluate with the understanding all of this will be reviewed by the Council for a vote; 2<sup>nd</sup> D. Johnson. **Motion** passed 5-1 with A. Langer abstaining.
- Budget meeting dates: **Operating** 5/8/2018; **Capital** 5/10/2018; **Public** 5/12/2018

*Meeting minutes will be available on tape on the Website after ratification*

**Adjournment**

There being no further public comments or district business C. Mannix **moved** to adjourn; 2<sup>nd</sup> J. Pariseault. All present agreed. Adjournment at 8:50

Respectfully submitted,

Ratified March 26, 2018

Clerk: Carole Duffy

*Carole Duffy*

**Bonnet Shores Fire District**  
**Revenue & Expense Actual vs. Budget**  
 May 1, 2017 through February 13, 2018

Accrual Basis

	May 1, '17 - Feb 13, 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Tax Revenue	331,213	325,048	6,165
Prior Yr Surplus (Deficit)	0	15,352	(15,352)
Hall Rental Fees	3,200	2,400	800
Hall Rental Fees-Cleaning (Net)	800	(600)	1,400
Interest Earned - Bank Accts	124	100	24
Interest Earned - Tax Revenue	2,070	0	2,070
Newsletter Advertising	1,350	1,200	150
Permits/Plans Fees	800	200	600
Road Race/Bonnet Days			
Race Proceeds	1,276	0	1,276
Race Expenses	(910)	0	(910)
<b>Total Road Race/Bonnet Days</b>	<u>366</u>	<u>0</u>	<u>366</u>
<b>Total Income</b>	<u>339,923</u>	<u>343,700</u>	<u>(3,777)</u>
<b>Gross Profit</b>	339,923	343,700	(3,777)
<b>Expense</b>			
Reconciliation Discrepancies	0	0	0
<b>Administrative Expense</b>			
Admin. IT Services	750	800	(50)
Administrative Expense	960	1,650	(690)
Advertising Expense	252	100	152
Annual Meeting Expense	582	2,000	(1,418)
Bank Charges	45	0	45
Council Discretionary Expense	38	300	(262)
Insurance	6,271	6,500	(229)
Land Trust Operating Alloc'n	1,481	2,500	(1,019)
Historical Committee Expenses	(105)	200	(305)
Legal Fees	0	2,000	(2,000)
Newsletter Editor Comp	350	350	0
Newsletter Postage & Printing	3,034	3,000	34
Office Supplies	2,650	2,000	650
Payroll Services	666	750	(84)
Professional Services	5,810	0	5,810
Security	2,515	4,600	(2,085)
Tax Collection Costs	8,155	2,800	5,355
<b>Total Administrative Expense</b>	<u>33,453</u>	<u>29,550</u>	<u>3,903</u>
<b>Beach Expense</b>			
Beach Bus	4,677	4,300	377
Beach Raking & Maintenance	10,286	11,500	(1,214)
Beach Salaries	13,356	16,000	(2,644)
Beach Guard	3,586	3,100	486
Beach Supplies	2,989	3,000	(11)
<b>Total Beach Expense</b>	<u>34,893</u>	<u>37,900</u>	<u>(3,007)</u>
<b>Day Camp (Income) Expense</b>			
Camp Store	(207)	0	(207)
Camp Proceeds	(9,407)	(10,000)	593
Camp Salaries	8,555	9,000	(445)
Camp Supplies	2,617	1,000	1,617
<b>Total Day Camp (Income) Expense</b>	<u>1,559</u>	<u>0</u>	<u>1,559</u>

**Bonnet Shores Fire District**  
**Revenue & Expense Actual vs. Budget**  
**May 1, 2017 through February 13, 2018**

Accrual Basis

	May 1, '17 - Feb 13, 18	Budget	\$ Over Budget
<b>Harbor (Income) Expense</b>			
Mooring Fees	(9,850)	(10,050)	200
Mooring Wait List Fees	(250)	(100)	(150)
Ramp Fees	(700)	(800)	100
Harbor Supplies & Maintenance	901	2,550	(1,649)
Harbormaster Expense Reimb.	3,600	4,800	(1,200)
Harbor Fund Tfr Designated Acct	0	3,500	(3,500)
<b>Total Harbor (Income) Expense</b>	(6,299)	(100)	(6,199)
<b>Admin Compensation &amp; Taxes</b>			
Manager's Salary	32,228	42,000	(9,772)
Clerk	2,813	3,750	(938)
Tax Collector	3,750	5,000	(1,250)
Treasurer	3,188	4,250	(1,063)
Payroll taxes	4,813	5,500	(687)
<b>Total Admin Compensation &amp; Taxes</b>	46,791	60,500	(13,709)
<b>Property Expense</b>			
Beautification	63	300	(237)
Electricity	1,456	1,500	(44)
Maintenance	2,169	6,500	(4,331)
Natural Gas	1,479	2,500	(1,021)
Pond	650	650	0
Telephone & Internet	1,090	1,500	(410)
Water	1,967	1,000	967
<b>Total Property Expense</b>	8,874	13,950	(5,076)
<b>Public Works</b>			
Clear Breachway	4,500	7,500	(3,000)
Equip. & Tools Maintenance	(1,763)	3,000	(4,763)
Landscaping	9,293	8,500	793
Public Works Salaries	450	2,000	(1,550)
Sanitation	112,654	135,000	(22,346)
Snow Removal	0	1,000	(1,000)
<b>Total Public Works</b>	125,135	157,000	(31,865)
<b>Recreation (Income) Expense</b>			
Social Activities	(336)	0	(336)
<b>Total Recreation (Income) Expense</b>	(336)	0	(336)
<b>Total Expense</b>	244,071	298,800	(54,729)
<b>Net Ordinary Income</b>	95,852	44,900	50,952
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
<b>Capital Expenditure</b>			
Appropriation from Harbor	0	(35,000)	35,000
Grants - Capital	(1,500)	0	(1,500)
Appropriation from Capital Acct	0	(15,000)	15,000
Capital Improvement	50,553	94,900	(44,347)
<b>Total Capital Expenditure</b>	49,053	44,900	4,153
<b>Total Other Expense</b>	49,053	44,900	4,153
<b>Net Other Income</b>	(49,053)	(44,900)	(4,153)
<b>Net Income</b>	46,799	0	46,799

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02/11/18

Accrual Basis

## Bonnet Shores Fire District Checking Account Disbursements As of February 13, 2018

Type	Date	Num	Name	Memo	Amount	Balance
<b>General Operating Funds</b>						
<b>Checking Account-81081961</b>						
Bill Pmt -Check	01/09/2018	6923	Sellon, Brad			8,389.70
Bill Pmt -Check	01/10/2018	6921	Smith, Philip	Land Trust Admin Expense...	-503.24	8,389.70
Paycheck	01/16/2018	6914	Lisa A DiBello	Jetty Removal at Little Beach	-3,486.70	4,399.76
Deposit	01/18/2018				-1,195.44	3,204.32
Bill Pmt -Check	01/18/2018	6916	U S Postage Service	Deposit	8,050.95	11,255.27
Bill Pmt -Check	01/18/2018	6917	Patriot Disposal Company	Post Office Box	-110.00	11,145.27
Bill Pmt -Check	01/19/2018	6920	McGinn, Mary	Customer Number 012106 I...	-10,935.14	210.13
Transfer	01/19/2018			Yearend Tax Forms/Misc. P...	-57.47	152.66
Bill Pmt -Check	01/29/2018	6924	Reagan Construction Corp.	Funds Transfer	45,000.00	45,152.66
Paycheck	02/01/2018	6915	Lisa A DiBello	Little Beach Dredge	-42,000.00	3,152.66
Liability Check	02/05/2018	1	RI Division of Taxation		-1,195.46	1,957.20
Liability Check	02/05/2018	2	Washington Trust		-121.16	1,836.04
Bill Pmt -Check	02/11/2018	6922	Tortolani, Michael	Town of Narragansett Reco...	-930.32	905.72
					-52.00	853.72
Total Checking Account-81081961					-7,535.98	853.72
Total General Operating Funds					-7,535.98	853.72
<b>TOTAL</b>					<b>-7,535.98</b>	<b>853.72</b>

11:42 AM

02/11/18

Accrual Basis

**Bonnet Shores Fire District**  
**Transaction Detail By Account**  
 May 1, 2017 through February 14, 2018

Type	Date	Name	Memo	Amount
<b>Capital Expenditure</b>				
<b>Capital Improvement</b>				
Bill	06/22/2017	Warren Hall, PE, PLS	Retainer	1,500.00
Bill	07/10/2017	Coastal Resource Management C...	Maintenance Assent Move Rocks at Little Beach	50.00
Bill	07/10/2017	McClanaghan, Janice	Copies of Assent Application CRMC	73.68
Bill	08/17/2017	Warren Hall, PE, PLS	Second Installment for Dredge Proposal at Boat Ramp	1,500.00
Bill	08/31/2017	R. I. Analytical Laboratories, Inc.	Harbor Dredge Project	386.00
Bill	11/02/2017	Capital Ore	Speed Sign	3,140.00
Bill	12/05/2017	Warren Hall, PE, PLS	Final Payment for Dredge Proposal at Boat Ramp	1,500.00
Bill	12/08/2017	McClanaghan, Janice	Dredge Permit	51.00
Bill	01/08/2018	Frank Field	Shellfish Survey/ Little Beach Dredging Project	250.00
Bill	01/08/2018	Stephany Bail	Shellfish Survey/Dredging Project	50.00
Bill	01/22/2018	Tortolani, Michael	Town of Narragansett Records	52.00
Bill	01/29/2018	Reagan Construction Corp.	Little Beach Dredge	42,000.00
Total Capital Improvement				50,552.68
Total Capital Expenditure				50,552.68
<b>TOTAL</b>				<b>50,552.68</b>

**Bonnet Shores Fire District**  
**Balance Sheet**  
As of February 13, 2018

Accrual Basis

	Feb 13, 18	Feb 13, 17
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
<b>General Operating Funds</b>		
Checking Account-81081961	854	8,317
Money Market Account-16600942	120,153	99,912
<b>Total General Operating Funds</b>	121,007	108,229
<b>Designated Fund Acct-90555600</b>		
Community Ctr Renovation Fund	3	3
Social Activities	1,673	2,023
Bonnet Days (Camp Activities)	713	713
Hall Rental Replacement Fee	3,630	3,030
Playground	2,877	2,877
<b>Total Designated Fund Acct-90555600</b>	8,895	8,646
<b>Capital Funds Account-90713550</b>	15,186	15,172
<b>Historical Comm. MM-89973019</b>	3,187	3,184
<b>Land Trust MM Account-90313320</b>	8,940	7,394
<b>Harbor Improvement Fund (CD)</b>	31,871	28,371
<b>Total Checking/Savings</b>	189,087	170,996
<b>Other Current Assets</b>		
Taxes Receivable	1,824	2,290
Sanitation Cart Inventory	1,810	1,510
Recycle Bin Inventory	58	58
<b>Total Other Current Assets</b>	3,693	3,858
<b>Total Current Assets</b>	192,780	174,854
<b>TOTAL ASSETS</b>	<b>192,780</b>	<b>174,854</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
Accounts Payable	(1)	(1)
<b>Total Accounts Payable</b>	(1)	(1)
<b>Other Current Liabilities</b>		
Other Current Liability	125	325
Deferred Income	628	0
Payroll Liabilities	1,082	1,719
<b>Total Other Current Liabilities</b>	1,835	2,044
<b>Total Current Liabilities</b>	1,834	2,043
<b>Total Liabilities</b>	1,834	2,043
<b>Equity</b>		
Fund Transfers	(18,779)	(24,067)
Retained Earnings	162,924	147,873
Net Income	46,799	49,006
<b>Total Equity</b>	190,945	172,812
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>192,780</b>	<b>174,854</b>



# Tax Collector's Report Summary

February 13, 2018

## Current Year Taxes

- \$324.2K of the \$325K of Current Year Taxes were collected since 7/1/17. (Statistics shown on page 2.)
- 99.75% of dollars have been collected, highest in last 6 years. Compares to 97.2% last year in February.
- \$ 882 of interest on past dues from this year collected since 9/15/17.

## Past Due Status – Tax Sale Letter from Attorney is working

- Past Dues sent to the Attorney for Tax Sale have been reduced in both dollar and number as shown below:

	<u>At December 26 Transfer Date</u>	<u>At 2/10/18</u>
Past Due Tax Dollars:	\$2,502	\$1,528
Past Due Accounts:	16	11
Past Due Houses & Lots:	8	5*
Past Due BSBC Units:	8	6*

*Partial payments have been received on 3 of the 11 accounts that are still past due. Follow-up letters were sent to each one after the partial payment was received.*

- \$ 917 of interest on prior year delinquent taxes have been collected.

## Systems Review:

- GovCollect software installed
- Training and customization continues
- BSFD tax payments are being entered into the GovCollect system while retaining our old system in parallel to ensure accuracy until fully tested.

# Bonnet Shores Fire District

## Tax Collector's Report

Date: 2/13/18\*

Monthly Report Date	1/17/2018	2/15/2017	2/13/2018
Taxable Land Assessment	\$ 296,751,600	\$ 296,755,000	\$ 296,751,600
Taxable Building Assessment	\$ 231,504,800	\$ 230,516,800	\$ 231,504,800
<b>Total Taxable Assessment</b>	<b>\$ 528,256,400</b>	<b>\$ 527,271,800</b>	<b>\$ 528,256,400</b>
Mill Rate	0.6153	0.5508	0.6153
<b>Total Collectable Taxes</b>	<b>\$ 325,036</b>	<b>\$ 290,294</b>	<b>\$ 325,036</b>
YTD Collections through prior report	\$ 317,162	NA	\$ 317,162
Current Period Collection of Current Year Taxes	\$ 6,384	NA	\$ 7,062
<b>Total Current Year Taxes Collected Year to Date</b>	<b>\$ 323,546</b>	<b>\$ 282,265</b>	<b>\$ 324,224</b>
<b>Percentage of Current Year Total Collected to Date</b>	99.54%	97.23%	99.75%
<b>Taxes Collected This Fiscal Year for Prior Tax Years</b>			
Prior Periods			
TY 2012	\$ -		\$ -
TY 2013	\$ -		\$ -
TY 2014	\$ 242.78		\$ 242.78
TY 2015	\$ 854.62		\$ 854.62
TY 2016	\$ 3,572.69		\$ 3,572.69
<b>Interest Collected This Fiscal Year for Tax Years</b>			
Prior Periods			
TY 2013			
TY 2014	\$ 93.85		\$ 93.85
TY 2015	\$ 295.35		\$ 295.35
TY 2016	\$ 500.63		\$ 527.76
TY 2017	\$ 848.20		\$ 881.68
<b>PAST DUE AMOUNTS COLLECTED</b>	<b>\$ 6,408.12</b>	<b>NA</b>	<b>\$ 6,468.73</b>
<b>COLLECTED CHECK FEES</b>	<b>\$ 30</b>	<b>NA</b>	<b>\$ 30</b>
<b>TITLE SEARCH &amp; POSTAGE FEES COLLECTED</b>	<b>\$ 125</b>	<b>NA</b>	<b>\$ 657</b>
<b>CHECKS RETURNED BUT NOT REPLACED</b>	<b>\$ -</b>	<b>NA</b>	<b>\$ -</b>
<b>TOTAL COLLECTIONS</b>	<b>\$ 330,109</b>	<b>NA</b>	<b>\$ 331,380</b>
Date Bills went out:	7/7/2017	NA	7/7/2017

\* Reflects collections through February 9, 2018

**Tax Collections (% of total)**

	January	February	March	April	May	June	July	August	September	October	November	December
2012	95.99	NR	97.74	98.20	98.51	*	40.36	70.01	90.21	93.19	NR	96.27
2013	96.94	97.26	97.46	NR	98.32	98.32	21.97	91.86	91.86	93.34	95.88	NM
2014	NR	NM	97.92	98.10	NR	98.85	6.14	81.88	NM	92.96	96.09	NM
2015	97.77	97.92	NR	99.09	99.23	99.47	**	NM	85.44	93.97	NR	NM
2016	97.05	NM	98.09	NM	NR		NR	80.62	89.97	~92%	NR	NM
2017	98.33	97.23	97.41	NM	98.87	98.87	25.43	75.45	93.58	95.73	97.8	NM
2018	99.54	99.75										

NM = No Meeting

NR = No Report

\* = Report does not reflect level of collection

\*\* = Bills in Mail; No detail on prior year

PIDN	PLAT	LOT	UNIT	TOTAL TAX	NAME	T709	Interest	TY10	Interest	TY11	Interest	TY12	Interest	TY13	Interest	TY14	Interest	TY15	Interest	TY16	Interest	TY17	Interest	TOTAL	
R-02-1915-00	NR	833		44.74	BLACK, FRED	\$ 4.86	5.03	\$ 4.86	3.86	\$ 4.84	3.85	\$ 4.84	3.85	\$ 4.72	2.62	\$ 4.89	2.13	\$ 4.89	1.54	\$ 5.12	1.00	\$ 5.72	\$ 0.43	68.46	
R-02-3476-95	NR	575		29.49	BROWN, ROBERT L									\$ 5.73	3.18	\$ 5.74	2.50	\$ 5.31	1.67	\$ 6.00	1.17	\$ 6.71	\$ 0.50	38.51	
R-03-2771-50	NS	631	O-27	61.00	CLARE, MELISSA A & JEFFREY R									\$ 10.00	5.55	\$ 10.00	4.35	\$ 12.08	3.81	\$ 13.66	2.66	\$ 15.26	\$ 1.14	78.51	
R-03-3095-10	NS	631	R-33	28.92	COCCIA, MARY & PETER															\$ 13.66	2.66	\$ 15.26	\$ 1.14	32.73	
R-03-3095-15	NS	10		437.75	COCCIA, MARY & PETER															\$ 206.77	40.32	\$ 230.98	\$ 17.32	495.39	
R-04-0714-97	NR	926		34.71	DE ASCENTIS, VIRGINIA				\$ 4.84	3.85	\$ 4.72	3.19	\$ 4.89	2.71	\$ 4.89	2.71	\$ 4.89	2.13	\$ 4.53	1.43	\$ 5.12	1.00	\$ 5.72	\$ 0.43	49.44
R-04-2350-00	NR	817		35.89	DOHERTY, FRANCIS E EST OF MARY				\$ 5.03	4.00	\$ 4.88	3.29	\$ 5.05	2.80	\$ 5.05	2.80	\$ 5.05	2.20	\$ 4.68	1.47	\$ 5.29	1.03	\$ 5.91	\$ 0.44	51.13
R-13-2124-75	NR	934		43.73	MCCOART, DENISE			\$ 9.00	7.16	\$ 4.84	3.85	\$ 4.74	3.20	\$ 4.89	2.71	\$ 4.89	2.13	\$ 4.53	1.43	\$ 5.12	1.00	\$ 5.72	\$ 0.43	65.63	
R-03-0478-55	NR	221		32.45	MINNAUGH, JOHN (	\$ 1.17	\$ 2.25	\$ 2.16	1.72	\$ 2.16	1.72	\$ 4.47	3.02	\$ 4.63	2.57	\$ 4.63	2.01	\$ 3.60	1.13	\$ 4.08	0.80	\$ 4.55	\$ 0.34	48.01	
R-16-2160-00	NR	884		34.71	PLUMMER, HARRY O & MARION AGNES (					\$ 4.84	3.85	\$ 4.72	3.19	\$ 4.89	2.71	\$ 4.89	2.13	\$ 4.53	1.43	\$ 5.12	1.00	\$ 5.72	\$ 0.43	49.44	
R-00-1030-35	NR	534		36.06	RANDALL, WALDO E JR EST OF				\$ 4.89	3.89	\$ 4.93	3.33	\$ 5.10	2.83	\$ 5.11	2.22	\$ 4.72	1.49	\$ 5.34	1.04	\$ 5.34	1.04	\$ 5.97	\$ 0.45	51.30
R-18-0432-51	NR	32		155.22	REEDY, RAY	\$ 36.95	38.24	\$ 14.91	11.85	\$ 14.89	11.84	\$ 15.29	10.32	\$ 15.84	8.79	\$ 15.84	6.89	\$ 12.23	3.85	\$ 13.83	2.70	\$ 15.44	\$ 1.16	250.86	
R-22-0602-85	NR	1057		25.89	VIGNEAU, WINIFRED F B				\$ 4.23	3.36	\$ 2.95	1.99	\$ 3.05	1.69	\$ 3.05	1.33	\$ 3.51	1.11	\$ 4.30	0.84	\$ 4.80	0.84	\$ 4.80	\$ 0.36	36.57
<b>NOT LIKELY COLLECTABLE</b>						43.88	45.52	30.93	24.59	50.56	40.20	51.54	68.98	38.18	68.79	34.79	68.98	30.01	64.61	20.35	293.41	57.21	327.77	24.58	1,315.99
<b>TRANSFERRED TO ATTORNEY FOR COLLECTION</b>																									
R-03-3616-30	NS	631	N2	\$ 32.07	ALMAGNO, STEPHEN J																				
R-07-2028-00	NS	631	66	\$ 66.08	GRAUL, THOMAS & NOREEN TE; &															15.15	2.95	\$ 16.92	\$ 1.27	36.29	
R-07-0870-50	NS	631	QW27	\$ -	HOROWITZ, STEVEN																		\$ 66.08	\$ 4.96	71.04
R-03-2339-75	NS	631	Y12	\$ -	HOROWITZ, STEVEN																			\$ 0.34	0.34
R-13-0605-00	NR	831		\$ 35.89	JOSLYN, LAURETTA																			\$ 0.30	0.30
R-07-1490-00	NR	1284		\$ 221.02	MCMORROW, THOMAS				5.03	4.00	4.88	3.29	5.05	2.80	5.05	2.80	5.05	2.20	4.68	1.47	5.29	1.03	5.91	\$ 0.44	51.13
R-18-1998-50	NR	778		\$ -	ROSS, TIMOTHY &																		\$ 221.02	\$ 16.58	237.59
R-19-0741-00	NR	925		\$ 29.87	SCHMIDT, MAUREEN A																			\$ 9.67	9.67
R-23-0004-90	NS	631	B18	\$ 16.92	WAGNER, DAVID W &							4.72	3.19	4.89	2.71	4.89	2.13	4.53	1.43	5.12	1.00	5.72	\$ 0.43	40.75	
R-23-0202-05	NS	110		\$ 1,080.83	WALNUT PROPERTIES INC				211.74	168.33	208.04	140.43	215.57	93.77	196.84	62.00							\$ 16.92	\$ 1.27	18.19
R-19-2107-60	NS	631	L27	\$ 45.47	ZITO, GERALD F																		\$ 248.64	\$ 18.65	1,564.02
<b>TOTAL TAX OUTSTANDING</b>						0.00	0.00	0.00	0.00	216.77	217.64	9.94	225.51	98.10	68.13	219.45	598.13	1,528.15	55.09	2,083.24					
<b>TOTAL INTEREST THRU 2/15/2018</b>																									
<b>TOTAL TAX AND INTEREST AMOUNT</b>																									

The above amounts do not include the additional \$125.46 amount owed by each Taxpayer and payable to Outside Counsel. These costs include costs for the Title Search Fee and Attorney's Postage cost, which amounts are collectable from the Taxpayer.

## **BONNET SHORES DISTRICT MANAGER**

### **MONTHLY REPORT – February 2018**

#### **1. Facilities –**

a. Community Center – Per direction of the council, all locks at the Community Center have been changed. I have contacted all those who I believe had keys previously to make arrangements for them to get new keys.

b. Community Center Dumpster – Please be advised that the dumpster at the Community Center now has a lock on it to reduce the amount of private dumping which has occurred over the last several months. I have made copies of the new key to give to individuals who rent the community center for functions. The lock has already proven effective as the dumpster is completely empty at this moment! However, locking the dumpster will not eliminate the dropping off or leaving of trash by some as witnessed by the big chair that was left here over the weekend. (which I think we may have to pay to have removed!)

#### **2. Equipment –**

a. Bulletin Boards – As you may know, the bulletin board at Little Beach was broken a few weeks ago. I removed the sharp pieces of plexiglass that remained. I am not sure if this was an accident or vandalism but I did notice that the boards along the top were also broken which leads me to think it may have been vandalism and not the wind as some thought might be the case. The bulletin board will need to be replaced in the spring. In addition, the board at Kelly beach is in bad shape (rot, etc.) so I have asked Phil if he could build a new one and he has agreed to do so. This will also be done once the weather gets warmer.

#### **3. Administrative-**

a. Pond Testing - I received an email from Linda Green of the URI Watershed Watch program this week with the results of Wesquage pond testing for the past year. Linda reported that the water quality in the pond was “remarkably different, and better, than in 2016”. She also attached individual test results which are available upon request. It should be noted that Laurie and Paul McCarthy volunteered last year to collect the water samples and did a great job. They are to be commended for their efforts! I also heard from Laurie who has offered to again volunteer to collect samples for the coming year. I have forwarded an invoice to Mary for \$650 to cover the cost of the monitoring program.

\*\*Please note that I am not sure if I will be able to attend your upcoming special meeting on Tuesday, Feb. 13 as I will be out of town this weekend and am not scheduled to return until Tuesday night. I am going to try to come back early but may not be able to do so, therefore, if you need anything prior to the meeting please let me know!

Please feel free to contact me if you have any questions.

Respectfully submitted,  
Lisa DiBello

past Saturday for a party. Tony came and determined the issue was bigger than he could address and recommended "Clean Rite Rooter Service". I would also note that Tony did not want to charge the district for his time so we owe him a big thank you as well! I contacted Clean Rite and they dispatched someone within ½ hour. They determined there was a major blockage where the restroom and kitchen pipes met. They were able to remove the blockage and get all plumbing back up and running. I would like you to know that Clean Rite Rooter Service could not have been any more accommodating or professional and I will be recommending them to anyone who asks! One issue that arose during this matter was the question as to whether the Community Center is on the town sewer line or a septic system? I asked several people and got several different answers. I mention this as well in the event there is a septic system...if so, when was the last time it was emptied and should there be any sort of maintenance done on it? Should we budget money for "repairs"?

3. Recycling Totes – Please be advised that we have received the additional 25 totes we ordered! Patriot delivered them to the Community Center and I have begun distributing them to those who still needed them. I would note that storage is a bit of a problem as we are limited on space in the basement but I will continue to try to clear it out and make room for as many as we can. Also, a big thanks to Nancy Cordy and members of the Land Trust who arrived at the Community Center right after a recent storm and found the totes blown all over the lot. They moved them to the side of the building and placed them on their sides so they didn't blow away!
4. Resident Complaint-Seaweed/Salt. I received a call recently from a resident on Colonel John Gardner to express concerns about the amount of seaweed and salt which has been deposited on his property. The resident felt that the amount of seaweed and salt has increased "significantly" since the jetty was removed at Little Beach. I have been told that this same resident has spoken to Chris so I anticipate that he may address the matter further. I did however want to advise you that I asked Phil Smith to take a look at the situation and he did so and attempted to remove some of the seaweed that has built up along the rocks. Phil did so and has since informed me that he was only able to remove a small amount and the seaweed which has accumulated.
5. Speed Sign – I have spoken with Narragansett DPW to ask if they would be able to install the second speed sign in the near future (and as weather allows!) They indicated they would do so (and also advised that they would be the last one they would be able to install). I have discussed placement with John Parisault and per John's suggestion, we are planning to install the sign near the first house (yellow) after the beach club with the sign facing the direction of the beach club.

## **2. Administrative-**

a. Pond Grant - I have been working extensively with Chris and Janice on the pond dredge project, including the interviewing all prospective engineers. It is my understanding that the pond committee met this past weekend and will be forwarding a recommendation for the project engineer. I anticipate that Chris will be providing a thorough update on the project so I will defer to him.

b. Summer Hiring's – As I have done previously, I contacted all employees from last summer to remind them that if they are interested in returning to work in Bonnet, they need to re-apply between March 1-March 31. As some

of you are new to the council, I wanted to advise you of this and let you know how the process works. I give all returning employees the opportunity to apply *before* advertising positions so that anyone who would like to come back (and has done a good job!) can come back. I also require all employees to re-apply so there is no confusion or miscommunication with regard to who wants to come back. I would not want to “forget” someone who may have expressed interest last summer or over the winter and I also would not want to commit a position to someone who may have changed their mind. Veteran employees are important to operations and make life a lot easier for myself and all involved so I give them every opportunity to apply. Any positions which are open after March 31 will be advertised and applications accepted on a first come basis. I will conduct any interviews needed and hope to have a full contingent of staff by May 1.

c. Communications/Cell Phone – As some of you may know, I use my personal cell phone for Bonnet business. Many residents, council members, committee members, staff, and others now have my number and I get calls/texts on a daily basis. As such, I am routinely going over my allotted minutes of data per month (I am on a limited plan) and as a result, my phone is having all sorts of problems and has limited my ability to use it. For those who are not aware, the district did provide me with a “basic” flip phone when I started in 2015 but this phone did not have the ability to text, email, etc. and could only be used to make and receive calls. In addition, it was not convenient to carry 2 phones so the decision was made to cancel the cell phone and instead, the district provides me with a small monthly “stipend” for use of my personal cell phone. However, the plan I have no longer covers the amount of calls/texts I receive on a daily basis and the “overages” I routinely incur are not only costly, but also cause some of my phone functions to not working properly. In addition to needing to be reached for various Bonnet business, I also need to be available by phone for family, my other job, and personal matters and as such I really need my cell phone to work properly and be dependable. I would also add that while I am 100% committed to “all things Bonnet”, the number of calls and texts I get on my personal cell phone 7 days a week, morning, noon and night has now reached a point where it’s honestly becoming a bit of a problem for me. I’m not sure what the solution is here but I wanted to point this out so you are not only aware that I may not always receive texts, voice mails, emails, etc. but also to respectfully ask you to consider this matter and provide any thoughts you may have to address the situation. Thank you!

I believe this covers the more substantive matters pertaining to Bonnet Shores. Please feel free to contact me if you have any questions or need any further details.

Respectfully submitted,  
Lisa DiBello