

Bonnet Shores Fire District Council
Bonnet Shores Community Center
130 Bonnet Shores Road
Narragansett, Rhode Island

Budget Hearing May 12, 2018
Meeting Minutes

Call to Order: Chair Mike Vendetti called the meeting to order at 8:35 AM. In attendance were: Janice McClanaghan, Anita Langer, Natalie McDonald, and Chris Mannix and Clerk, Carole Duffy

C.Mannix **moved** to retire to Executive Session with this motion...meeting or motion to retire to executive session to discuss “ job performance, character, or physical or mental health of a person or persons provided that such person or persons affected shall have been notified in advance in writing and advised that they may require that the discussion be held “**pursuant to Rhode Island General Laws Section 42-46-5(a) (1) and appoint Janice McClanaghan as Clerk Pro Tem.**; 2nd A. Langer. **Motion** passed 5-0.

Executive session ended at 8:55 AM and the budget meeting continued. C. Mannix **moved** to reconvene meeting; 2nd A. Langer. **Motion** passed 5-0. C. Mannix **moved** to postpone voting on Exec Session decisions concerning District Manager’s salary; 2nd J. McClanaghan. **Motion** passed 5-0. A. Langer **moved** to close Exec.Session; J. McClanaghan 2nd. **Motion** passed 5-0.

Budget Hearing
Minutes

Call to Order: Chair Mike Vendetti called the meeting to order at 9:00 AM with the following Council members in attendance: J. McClanaghan, Anita Langer, Natalie McDonald, Chris Mannix, and Dan Johnson. Treasurer, Mary McGinn and Clerk, Carole Duffy were also present.

Chair Vendetti explained that the budget would be presented by M. McGinn in its entirety beginning with the Operating budget followed by the Capital budget. He asked that all questions and comments be held until after her presentation.

See attached report.

Operating:

- 1) Total tax revenue...\$355,551 with a 9.4% tax increase
- 2) Administrative: no significant change from last year
- 3) Beach: clean up and guard increases
- 4) Day Camp: one session instead of two. C.Mannix explained that because the public schools will be in session for an extra week due to winter weather and no children available; it was decided to hold one session of seven weeks
- 5) Harbor; mooring fees will increase from \$150 - \$200. The difference of \$50 will be put in the harbor “Reserve Fund” for future harbor related endeavors
- 6) Payroll: static
- 7) Property: slight increase
- 8) Public Works: breach way, sanitation increase

9) Running district: income and expenditures are equal at \$78,364
Capital

- 1) Community Center needs several improvements: HVAC and exterior soffit work; budget amount \$18,414
- 2) Capital Reserve Replenishment for future Capital projects \$20,000
- 3) Walkway seed money \$57,000 A. Langer added that the Land Trust has worked long and hard on this project. Chair Vendetti continued by saying there is ongoing transparent communication with the LT. Nancy Cordy explained that the seed money was necessary in order to allow LT to begin seeking grant money for the walkway
- 4) Pond Dredging; J. McClanaghan explained the DEM grant funding; bid process; 6,000 cu. yards of sand to be removed.
- 5) Questions and comments from the audience...
 - Harbor expenditures; need for fixing CC infrastructure; 2yr Capital budget vs 1 year; low mil rate compared to other fire districts; traffic calming; road maintenance; adding another \$20,000 to Capital Replenishment Fund; Audubon plans for Bonnet; forgiving reimbursement of LT "seed money" allotment

District Manager's Salary

- C. Mannix **moved** to approve salary as discussed in Exec. Session; 2nd J. McClanaghan. **Motion** passed 5-1. One abstention due to absence from Exec. Session

Budget

- A. Langer **moved** to accept the amended budget (increase Capital Replenishment Fund for future Capital projects from \$20,000 to \$40,000, forgive LT seed money reimbursement {\$57,000} and increase the amount to \$60,000, increase tax rate to 34.9%) total budgeted tax revenue: \$438,551; 2nd J. McClanaghan. Discussion.... C. Mannix expressed concern about the change of fiscal plans by the LT and that the total budget amount is dissimilar to our traditional budgets. Not in favor of having extra money just sitting waiting until after July 2019 to spend it. Chair Vendetti weighed in by saying that BSFD budgets have been small over the years and it is time to go forward anticipating future Capital improvement expenditures. He is confident in the checks and balances system that is in place on the Council. D. Johnson said that the Council must listen to the residents about their expectations for Bonnet. A. Langer continued by saying there is no mortgage on the CC and the residents want change to protect our land and infrastructure. **Motion** passed 5-1 with C. Mannix voting against.

Adjournment

- There being no further public comments nor District business, A. Langer **moved** to adjourn the meeting; 2nd J. McClanaghan. **Motion** passed 6-0 at 10:40 AM

Once the minutes are ratified, they are available for viewing on the BSFD website.

Respectfully submitted,

Carole Duffy, Clerk

Minutes ratified on

Carole Duffy
5/16/18

Bonnet Shores Fire District						
Operating Budget Worksheet-May 1, 2018 through April 30, 2019						
Prepared	2013-14 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Actual	2017-2018 Actual	Proposed Budget
	5/8/2018					
Ordinary Income/Expense						
Income						
Taxes Revenue	256,175	258,258	253,447	288,653	332,028	355,551
Rental Registration	697	782	615	690	-	-
Prior Year Surplus (Deficit)	9,884	11,401	11,401	1,400	15,051	32,013
Hall Rental Fees	3,000	2,575	2,600	1,925	3,325	2,400
Hall Rental Fees - Cleaning (Net)	(750)	(650)	600	550	950	(600)
Interest Earned - Bank Accts	86	453	124	124	158	-
Interest Income - Taxes	1,526	2,502	842	2,168	1,830	-
Newspaper Advertising	3,410	2,050	400	1,400	1,350	1,200
Permits/Plans Fees	200	700	200	400	800	200
Bonnet Daze	0	(102)	-	-	-	-
Website Advertising	50	50	-	-	-	-
Other (Oil rebates, cookbooks etc)	0	113	-	-	-	-
Total Income	274,278	266,711	270,229	297,310	355,492	390,764
Expense						
Administrative Expense						
Administrative Expense	102	206	216	1,716	2,085	2,000
Advertising Expense	0	0	102	191	252	100
Annual Meeting Expense	1,714	1,240	1,193	702	582	1,500
Council Discretionary Expense	39	545	368	385	38	300
Insurance	6,687	6,327	6,780	5,854	6,271	6,500
IT Services				750	750	800
Land Trust Operating Alloc'n	217	0	2,500	2,500	2,500	4,000
Historical Committee Expenses	11	0	187	21	(105)	200
Legal Services	0	0	-	6,240	5,810	6,000
Monthly Meeting Expense	0	0	-	-	-	-
Newsletter Editor Salary	700	350	350	350	350	350
Newsletter Postage & Printing	5,155	2,902	3,251	2,854	3,034	3,000
Office Supplies	1,240	2,045	2,078	1,584	2,802	2,000
Payroll Services & Bank Charges	459	461	585	700	680	750
Public Awareness Programs	0	0	-	-	-	-
Security	4,393	4,517	3,860	4,397	3,571	4,600
Tax Collection Costs	2,622	2,838	2,750	2,624	8,190	4,500
Web Site Expenses	0	312	-	498	-	-
Total Administrative Expense	23,339	21,743	24,220	31,366	36,810	36,600
Beach Expense						
Beach Bus	4,880	4,913	5,083	3,707	4,677	8,200
Beach Cleanup	6,500	6,500	6,500	9,872	10,286	13,600
Beach Salaries	18,346	15,355	17,366	11,219	13,356	16,600
Beach Guard	2,869	2,074	2,810	2,248	3,586	3,100
Beach Supplies	396	198	196	661	2,969	1,200
Total Beach Expense	32,991	29,040	31,955	27,705	34,894	42,700
Day Camp Expense						
Camp Income	(9,139)	(10,710)	(11,781)	(9,693)	(9,614)	(9,000)
Camp Salaries	9,797	9,149	10,406	9,041	8,555	7,900
Camp Supplies & Store	1,134	1,399	1,469	2,364	2,417	1,000
Total Day Camp (Income) Expense	1,792	(162)	94	1,712	1,358	(100)
Harbor Expense						
Mooring/Harbor Fees						
Mooring Fees	(10,050)	(8,400)	(10,110)	(9,750)	(9,850)	(13,400)
						67 @ 200
						9.4%
						12 rentals estimated
						3 rolls stamps/call phone/mileage (Lisa) Tree Lighting
						Ad increases/no legal representation
						per The Trust
						Legal for Sewer Estement/Engineering Review
						4 hrs x \$22 winter, summer 14 days (no June)
						Domain renewal due June 2016 -done
						Kelly Beach and Little Beach
						7 hrs x 23 days x \$19.00 = \$3059 (new hourly number March 2017)
						325,036

	2013-14 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Actual	2017-2018 Actual	Proposed Budget
Mooring Wait List	(160)	(100)	(60)	(160)	(270)	(100)
Ramp Fees	(950)	(950)	(550)	(900)	(700)	(800)
Total Mooring/Harbor Fees	(11,160)	(9,450)	(10,720)	(10,810)	(10,820)	(14,300)
Harbor Supplies & Maintenance	560	1,472	1,766	2,826	1,490	2,600
Harbormaster Expense Relimb.	4,000	4,000	4,400	4,400	4,800	4,800
Sinking Fund Transfer	3,500	3,500	3,500	3,500	3,500	6,850
Total Harbor (Income) Expense	(3,100)	(478)	(1,054)	(84)	(1,030)	(50)
Admin Comp. & Payroll Taxes						
Manager's Salary	24,700	14,800	34,989	39,753	41,921	42,000
Clerk	3,000	3,000	3,750	3,750	3,750	3,750
Tax Collector	5,000	5,000	5,000	5,000	5,000	5,000
Treasurer	3,500	3,500	4,250	4,250	4,250	4,250
Payroll taxes	5,474	4,421	5,978	5,479	5,739	5,500
Total Admin Comp. & Payroll Taxes	41,674	30,721	53,967	58,232	60,660	60,500
Property Expense						
Beautification	756	384	116	138	63	300
Electricity	2,767	1,651	1,343	1,335	1,801	1,800
Maintenance/Janitorial	1,021	1,785	6,423	2,458	2,770	6,500
Natural Gas	2,402	3,173	2,414	2,766	3,097	3,000
Pond	0	0	50	50	1,300	650
Telephone & Internet	1,854	2,266	2,395	1,489	1,470	1,500
Water	246	409	1,223	1,045	2,003	2,000
Total Property Expense	9,046	9,668	13,964	9,281	12,504	15,750
Public Works						
Clear Beachway	3,500	2,500	10,420	7,363	5,500	7,500
Equip. & Tools Maintenance	1,282	309	72	2,120	(1,763)	3,000
Landscaping	5,116	6,295	7,270	7,990	9,293	8,500
Public Works Salaries	3,000	4,583	-	600	450	2,000
Sanitation	129,197	129,452	131,165	134,087	134,550	135,000
Sanitation Cart Purchase	0	0	-	-	-	-
Snow Removal	1,000	1,500	400	500	200	1,000
Total Public Works	143,095	144,639	149,327	152,660	148,230	157,000
Recreation (Income) Expense						
Social Activities	-	-	-	-	-	-
Total Recreation (Income) Expense	-	-	-	-	-	-
Total Expense	248,130	235,171	272,473	280,872	293,426	312,400
Net Ordinary Income	26,148	31,540	(2,244)	16,438	62,066	78,364
Other Income/Expense						
Other Expense						
Capital Receipts (Expenditure)						
Appropriation to Checking	(14,150)	11,296				
Appropriation to/from Harbor Fund	0	0	(3,000)		(35,000)	
Appropriation to/from Capital Fund	(8,650)	0	(9,168)		(15,000)	
Grant-Capital	34,837	8,671	9,188	1,586	81,553	78,364
Capital Improvement	1,837	19,967	(4,000)	1,086	30,053	78,364
Total Capital (Receipts) Expenditure	14,311	11,573	1,756	15,352	32,013	-
Net (Loss) Income						

16 @ \$50
Backhoe
Ocean Edge \$200/cut - community cut & 3 triangles. LB trimming every other week
Phil Smith

