

BONNET SHORES FIRE DISTRICT

BSFD Community Center
130 Bonnet Shores Rd
Narragansett, RI 02882

Meeting Minutes

July 19, 2017

Call to Order: Chair Mike Vendetti called the meeting to order at 7:35 PM. Council Members in attendance included: Janice McClanaghan, Chris Mannix, Anita Langer, Dan Johnson, and Natalie McDonald. Treasurer Mary McGinn, District Manager Lisa DiBello, Harbormaster Mike Tortolani, Tax Collector Richard Mercier and Clerk Carole Duffy were also in attendance.

Pledge of Allegiance: The Assembly recited the Pledge and observed a moment of silence for the men and women in the Armed Forces.

Urgent Business: Two building plans were presented to the Council for approval: Adrien & Kristen Deberges of Treasure Rd. and Frank Paolino of Sebago Trail. N. McDonald **moved to** accept the first set of plans given that all Town permits have been issued; 2nd J. McClanaghan. **Motion** passed 6-0. J. McClanaghan **moved to** accept the second set of plans given that all Town permits have been issued; 2nd N. McDonald. **Motion** passed 6-0.

Ratification of Minutes: N. McDonald **moved to** table the May 17, 2017 minutes due to the absence of a Council member who had been present at the May meeting; 2nd C. Mannix. **Discussion:** none.

Motion passed 6-0 N. McDonald also **moved to** table the May 20, 2017 Budget Hearing minutes for the same reason; 2nd C. Mannix. **Motion** passed 6-0. N. McDonald moved to accept the minutes of the 7/17/2017 Organizational Meeting; 2nd C. Mannix. **Motion** passed 6-0.

Committee Reports:

- a) **Finance, Sanitation, and Pond:** no report
- b) **Traffic:** no report
- c) **Harbor:** M. Tortolani reported on the following: mooring's chart posted, new lock on dock gate; all fees paid; 5 new mooring's holders; 55 names on wait list; new water line; new floating dock and cat walk to sand; 67 moorings in all. J McClanaghan added that the CRMC dredging assent was in the works
- d) **Beach, Bonnet Days & Security:** see report. J. McClanaghan also reported that \$366.22 was raised during Bonnet Days for the Camp; thanks to Matt Mannix for all his efforts. M. Tortolani mentioned that kids were jumping off the dock; J. McClanaghan and L. DiBello will address it. A. Langer asked about cost of beach tags.... \$1.05 ea.
- e) **By Laws, Ordinances:** no report
- f) **Pond & Development:** no report
- g) **Historical:** no report

Treasurer's Report: see attached report. M McGinn added that tax revenue was coming in.

Tax Collector's Report: see attached report. Richard Mercier added that there are 58 (51) past due properties and he is recommending that the Council adopt a new "accounting" (Clerk's words) system to streamline the tax collection process.

Land Trust: Nancy Cordy, acting Chair, outlined the Trust's recommendation for filling a LT vacancy due to Anita Langer's resignation. The Charter allows for the Council to appoint a person to serve for one year. The LT is recommending the appointment of Bill DelGizzo and N. Cordy urged the Council to vote during this meeting. Chair Vendetti responded that the appointment would be on the August agenda according to Open Meetings guidelines. The report continued: an Aug. 15 meeting and the creation of an advisory committee to oversee the proposed walkway. David Stenmark, a Trustee, thanked the Council for the "go forward" approval to submit a preliminary determination to CRMC. The Town is 100% behind the plan for the walkway. LT will be submitting a new TIP application seeking funds from the State for this project.

District Manager's Report : see attached report and L.DiBello thanked Rep. Carol McEntee for facilitating the receipt of a \$1500 grant to purchase a defibrillator for the district and training for its use.

Old Business:

- Rezoning; A. Langer mentioned she had called Atty Wm. Landry on the issue; no response. Concerned that lot between gas station and St. Veronica's is for sale... same concerns as before on re zoning
- Little Beach jetty: LT and Council petitioned for an assent from CRMC for moving jetty. Want to get Corps of Engineers and Fisheries involved. DEM also called. Meeting will be convened between Audubon and Council.

New Business:

- Council officers: see posted list on Web site
- Energy audit: audit of the CC for lighting and cooling/savings are underway.. Cooling proposals have not been completed, but the lighting audit by Rise Engineering has been finished. Ballasting the lights would reap a considerable savings. To this end, C. Mannix **moved** to pay the lump sum toward Energy Savings Plan @ \$462.92 which expires on 8/12/17.; 2nd N. McDonald. **Motion** passed 6-0.
- DEM grant request: J. McClanaghan spoke to this agenda item: there is a three-part grant for pond dredging and the application is for a total of \$3,000,000. There are many criteria to address and the grant has to be posted by 7/20/17. Grant monies must be matched at 75%. Pumping water out to ocean would be undertaken under Step 2. All of the appropriate agencies: CRMC, DEM, BSFD, Town are aware and concerned about the pond.
- Beach security: J. McClanaghan is seeking additional security for Kelly Beach for 5 more weeks @ \$792 per wk.; cost to be shared with BSBC. N. McDonald **moved** to approve additional security guard not to exceed \$800 2nd. C.Mannix. **Motion** passed 6-0
- Welcome letter: J. McClanaghan **moved** to send email to taxpayers for collection purposes in addition to regular mail ;2nd N. McDonald. **Motion** passed 6-0.

Public Comment:

- More mics at Council table
- Public comment earlier in meeting

Adjournment: There being neither further comment nor District business, the Chair called for an adjournment motion. **Motion:** C. Mannix **moved** to adjourn the meeting; 2nd A. Langer. **Discussion:** none. All were in favor and the meeting ended at 9:55 pm

Council meeting's ratified minutes are available on the BSFD website

Respectfully submitted,

Carole Duffy, Clerk

Minutes ratified by the Council on

Carole Duffy Aug. 16, 2017

To: Bonnet Shores Fire District Council

From: Janice McClanaghan
Chair –Beach Committee and Security Committee

Date: July 19, 2017

Subject: Beach/ Security Committee Report

1. **Beaches:**

- A. Little Beach/ Kelly Beach –Met with Bill DelGizzo and Phil Smith in June regarding cleaning Little Beach on a regular basis during the summer months. Phil has been checking regularly to try and keep seaweed off of both the beach side and dinghy side of the beach. He has also been backfilling the end of the ramp to ensure that there is no significant drop. As some have now seen, we have two new benches at the end of the ramp with an umbrella for those not able to get on the beach can still set and enjoy. The district thanks Phil for all his time and efforts.
 - B. As most know, the new tag system is now in place. Nineteen volunteers spent hours delivering tags or notices to all the residents in Bonnet. We now have over 850 residents that have gotten their tags. We have about 100 more to go. We have had some adjustments we had to make, but I have personally spoken to over 450 residents and think. It is a worthwhile effort. We have found instances where developments in the nearby areas were using our beach including Shore Club, Mettatuxet, and others. Strangers as far away as South Kingston and Cranston were also frequent visitors. It has been a work in progress, but we feel that the effort was beneficial to all residents. There have been questions about lost tags, at this time we are not replacing them since we don't have extras- we ask that people use their tax bill or other utility bill to gain access at this time.
2. **Security:** Security is back for the summer months both at night and at Kelly Beach. Lisa and I met with the security company in June to review procedures for both shifts. There has been a continuous dialogue with the company to make adjustments to procedures as they have occurred. They also have a working relationship with the Narragansett police.
3. **Bonnet Days:** July 8th was Bonnet Days. It was a huge success. Matt Mannix put in a lot of time and effort to make this event special for all residents. Over 92 walkers and runners participated. Everyone enjoyed the cookout and pizza afterwards. It was a great event. Thank you Matt and all his volunteers!

BONNET SHORES DISTRICT MANAGER

MONTHLY REPORT – July 2017

It's been a very busy few months here in Bonnet. I am pleased to provide the following report to provide an update for your review.

1. Beaches –

- a. Staff – Kelly beach has been fully staffed since June and there have been no significant problems and/or incidents to date.
- b. New Beach Tag Program – The new beach tag program is now in effect. Jan will discuss this in detail.
- c. Maintenance/Improvements - We installed 2 new benches and an umbrella at the end of the boardwalk and I have received numerous compliments about these improvements! The Beach club also provided us with 2 new signs for the back of lifeguard chairs to advise the public that no lifeguards are on duty after hours. (see photo below)

2. Summer Camp – The summer camp program will end its' first session this Friday (July 21). Our new camp Director Courtney Dubois is doing a great job and I have heard from several parents complimenting the program. Courtney has planned many new activities and the campers all seem to be enjoying themselves. We held a first ever "open house" the first week in July to promote the camp program and we had 51 children attend (with their families). We gained a few new campers as a result. We have had a total of 73 campers attend on various days throughout the 1st session. Our daily attendance has averaged 20-35 per day. To date, we have collected \$4,705 in registration fees.

3. Community "Events" –

- a. Bonnet Days – Bonnet Days was held on Saturday, July 8 and was once again a big success! Matt Mannix will provide specifics.
- b. Yard Waste – Yard waste pick up days continue bi-weekly through October.
- c. Yard Sale – The Annual Yard Sale was held this past weekend and there were 29 residents who registered to participate. The weather was perfect and from what I have heard the sales were well attended!
- d. Bulky Pick-Up Day – Bulky pick-up day was held TODAY (Wednesday, July 19). Unfortunately Patriot did not pick up mattresses as they have in the past. I spoke with the Supervisor on duty this morning and he advised that the town is now charging them \$60 PER MATTRESS for disposal so they have ceased collecting them. I did have 2 calls from residents inquiring what to do with old mattresses and both were referred to the Town of Narragansett for disposal costs and options.
- e. Beach Cleanup(s)– The South County Waves baseball team, in conjunction with the Suez Water Company volunteered last month to collect trash from Little Beach, Kelly Beach, and the BSBC. A total of 9 LARGE trash bags were collected from beaches, dunes, and surrounding areas with everything from paper to heavy metal objects being disposed of. A big thank you to the Waves, Suez and the BSBC for their help in removing the trash! (see photo below)
- f. "Bonnet Days at the Waves" – Last night was the first ever "Bonnet Night with the Waves". All Bonnet residents received a "buy one get one" ticket offer for the game. In addition, all summer campers were provided with free tickets when the Waves players came for a "meet and greet" at camp earlier this month. One lucky camper was chosen to deliver the first pitch and several campers also participated in games and fun activities for prizes in

between innings of the game held at Old Mountain Field. Several campers and their families were in attendance and fun was had by all! (see photo below)

g. "AED" Grant – I am very happy to report that the District has received a grant to purchase an "AED" unit for the community center. I approached Representative Carol McEntee to ask if she would sponsor a grant application to allow for the purchase of an "Auto External Defibrillator" and she graciously agreed and subsequently helped secure the funding to allow for the purchase of an AED unit. I also included a request for funding to allow for CPR and First Aid training for any Bonnet Shores resident (or their friends/family) who would be interested in this very important life-saving training. I have contacted a certified instructor and upon receipt of the grant funds, I will make all arrangements to purchase the AED unit and conduct the training. Please note, the AED unit I am going to purchase will be portable so it could be used at the beach in the event of a cardiac emergency. Hopefully we NEVER have to use the unit but it will be good to have one in the unfortunate event that someone suffers from cardiac arrest. Rep. McEntee is planning to attend your meeting tonight to present the grant check. A big thank you to Rep McEntee!

f. Recycling – All of the new recycling totes have been delivered (950 homes) and are now being used. We still need another 8-10 new totes for homes which were either not listed on the master sheet or which were a "duplex" and not listed as needing multiple totes. I spoke with Patriot about getting additional totes and was advised that the shipping of 10 new totes would cost almost \$1,000! Patriot advised that if we could wait they will be putting in a big order for a local homeowners association and that we would be able to have our new totes shipped then thereby saving the substantial shipping fee. In the meantime, Patriot has provided us with 10 "temporary" totes which have been painted with yellow lids and had recycle stickers put on them to use in the meantime. On a separate note, I was contacted by 2 residents who have indicated that their new totes have "split" or "cracked" up the back. I called Patriot to discuss the matter and they indicated they "were not" responsible and that I would have to contact the company who manufactured the totes. Upon further discussion with management at Patriot, they have agreed to contact the manufacturer to research the matter and see if there was some sort of "defect" in the production of totes. I'm not sure what will come of this but I wanted to advise the council of the situation. I will of course advise you accordingly.

4. Facilities -

a. Landscaping – All public gardens in Bonnet have finally been cleaned and "fine-tuned"! Macera Landscaping agreed to take care of all gardens with no charge for labor and completed the work this week. The District purchased mulch but all work was provided at no charge. In exchange, signs will be placed in all gardens to thank Macera Landscaping in addition to a thank you which was already placed in this year's newsletter. Special thanks goes to Lou Macera as well as Micki Dickinson and Natalie McDonald who helped "facilitate" the project!

b. Traffic Calming – John Parisault has patiently been waiting for things in Bonnet to slow down (bad pun...sorry!) so we can meet with the Narragansett Town Manager to discuss traffic calming measures in Bonnet. If any council member has a particular interest in this subject and would like to be involved in the meeting to be held at the end of summer, please be sure to let me know.

I think this covers most of the more substantive matters with regard to Bonnet. Please feel free to contact me if you have any questions.

Respectfully submitted,
Lisa DiBello
Bonnet Shores District Manager

Bonnet Shores Fire District BONNET DAYS Committee Report for July, 2017

Bonnet Days 2017 was a huge success! We had 55 runners and walkers. The Kids' Fun Runs were also very popular, with 39 entrants. The energy and excitement was great all morning and the cookout was very well-attended, with food from Tase-Rite. A special thanks to Leo's Pizza for donating a dozen pizzas. All our local sponsors made this event possible and were very generous, as we were able to give prizes to our top 5 male AND female finishers in the road race, as well as to the top 2 boy and top 2 girl finishers in the Fun Runs.

The event generated \$366.22 for the Bonnet Shores Summer Camp.

Thank you to ALL the volunteers who made this event possible. Special thanks go to Angela Yingling, Lindsey Amore, Laurie McCarthy, Mary Beth Murphy, Jan McClanaghan and Lisa DiBello for their commitment to making this event fun and memorable.

I look forward to coordinating Bonnet Days again next summer.

Matt Mannix
Bonnet Days Committee Chairman

Tax Collector Report Summary

July 19, 2017

Approximately \$83K or 25% of Current Year Taxes Collected since 7/1/17

- Bills Mailed: 2033 mailed on July 7, 2017
- Past Due Notices Mailed: 51 mailed on July 8, 2017
- Some past dues are more than one year (See pages 4 & 5)
- Attached documents
 - Tax Collector Report (new format)
 - Historical Collection Information
 - Past Due information

Review of systems and methodology reveals need for new systems / procedures

- Current systems require multiple inputs of same/similar data – providing too many opportunities for input error inaccuracies
- Current systems require inordinate amount of time and effort and multiple places to post a payment especially if more than one year
- System does not allow ease of report generation
- System does not facilitate mailing of past due notices - thereby reducing collections
- BSFD Treasurer and BSFD Tax Collector working together to find improved methods / systems

Met with Narragansett Town Tax Collector and Assistant Tax Assessor

- Coordinating with Narragansett Assistant Tax Assessor to receive quarterly updates of Town File – including property transfers
- Working together to improve mailing address information
 - Usually 5-6 changes per day

Working with BSFD Manager to effectively handle calls regarding tax inquiries.

- Response times reduced.
- Should reduce complaints to BSFD and Town of Narragansett

Likely need for tax sale – Could provide opportunity for BS Land Trust to acquire undeveloped properties.

- At least 4 are substandard lots or are in undeveloped areas

Write-off of uncollectible amounts resulting from death or transfer to BSLT is likely

Action Items:

- Continue collections and expedited check processing
- Follow-up on past due amounts
- Council approval to use email list for tax notices delinquencies/ payment due notices
 - Steve Ryder already set up capability to email
- Consider sending new resident notice (copy of prior notice attached)
 - Based on change of address data from Narragansett Tax Assessor info

**Bonnet Shores Fire District
Transaction Detail By Account
May 1 through July 18, 2017**

Type	Date	Name	Memo	Amount
Capital Expenditure				
Capital Improvement				
Bill	06/22/2017	Warren Hall, PE, PLS	Retainer	1,500.00
Bill	07/10/2017	Coastal Resource Management C...	Maintenance Assent Move Rocks at Little Beach	50.00
Total Capital Improvement				<u>1,550.00</u>
Total Capital Expenditure				<u>1,550.00</u>
TOTAL				<u>1,550.00</u>

**Bonnet Shores Fire District
Balance Sheet
As of July 19, 2017**

Accrual Basis

	Jul 19, 17	Jul 19, 16
ASSETS		
Current Assets		
Checking/Savings		
General Operating Funds		
Checking Account-81081961	12,119	13,592
Money Market Account-16600942	66,926	21,253
Total General Operating Funds	79,045	34,845
Designated Fund Acct-90555600		
Community Ctr Renovation Fund	3	3
Social Activities	1,673	2,023
Bonnet Days (Camp Activities)	713	713
Hall Rental Replacement Fee	3,630	3,030
Playground	2,877	2,877
Total Designated Fund Acct-90555600	8,895	8,646
Capital Funds Account-90713550	15,177	15,163
Historical Comm. MM-89973019	3,185	3,182
Land Trust MM Account-90313320	8,935	7,389
Harbor Improvement Fund (CD)	31,871	28,371
Total Checking/Savings	147,109	97,597
Other Current Assets		
Taxes Receivable	(1,216)	2,290
Sanitation Cart Inventory	1,210	835
Recycle Bin Inventory	58	108
Total Other Current Assets	53	3,233
Total Current Assets	147,161	100,830
TOTAL ASSETS	147,161	100,830
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	(1)	(1)
Total Accounts Payable	(1)	(1)

**Bonnet Shores Fire District
Balance Sheet
As of July 19, 2017**

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Accrual Basis

	Jul 19, 17	Jul 19, 16
Other Current Liabilities		
Other Current Liability	0	325
Payroll Liabilities	1,678	1,481
Total Other Current Liabilities	1,678	1,806
Total Current Liabilities	1,677	1,805
Total Liabilities	1,677	1,805
Equity		
Fund Transfers	(18,779)	(24,067)
Retained Earnings	162,924	147,873
Net Income	1,338	(24,781)
Total Equity	145,484	99,025
TOTAL LIABILITIES & EQUITY	147,161	100,830

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07/18/17
Accrual Basis

Bonnet Shores Fire District
Checking Account Disbursements
As of July 19, 2017

Type	Date	Num	Name	Memo	Amount	Balance
Paycheck	07/04/2017	6661	Courtney D. Dubois		-574.80	3,778.17
Paycheck	07/04/2017	6659	Kylie Henson		-163.87	3,614.30
Paycheck	07/04/2017	6660	Nicholas R. Gauvin		-294.28	3,320.02
Paycheck	07/04/2017	6663	Kyle Keech		-301.01	3,019.01
Paycheck	07/04/2017	6667	Matthew Rei		-163.87	2,855.14
Paycheck	07/04/2017	6669	Lisa A DiBello		-1,193.84	1,661.30
Paycheck	07/04/2017	6670	Daniel E Fiorenzano		-565.99	1,095.31
Bill Pmt -Check	07/04/2017	6671	Dubois, Courtney D. *	Camp Reimbursement	-75.31	1,020.00
Bill Pmt -Check	07/04/2017	6672	McClanaghan, Janice	Del's at Camp	-35.00	985.00
Bill Pmt -Check	07/05/2017	6678	Cash	Petty Cash to purchase sna...	-100.00	885.00
Bill Pmt -Check	07/05/2017	6691	Stedman & Kazounis	repair foot wash	-159.43	725.57
Bill Pmt -Check	07/05/2017	6690	South County Independent	Annual Meeting Ad	-120.83	604.74
Bill Pmt -Check	07/06/2017	6686	DiBello, Lisa	sun block for camp	-12.83	591.91
Bill Pmt -Check	07/07/2017	6685	Capital One		-345.99	245.92
Liability Check	07/08/2017	1	RI Division of Taxation	05-0305747	-121.15	124.77
Liability Check	07/08/2017	2	Washington Trust	05-0305747	-911.28	-786.51
Liability Check	07/10/2017	6679	RIET	0001667785	-293.11	-1,079.62
Bill Pmt -Check	07/10/2017	6680	Coastal Resource Management C...	Maintenance Assent Move ...	-50.00	-1,129.62
Transfer	07/10/2017			Funds Transfer	20,000.00	18,870.38
Bill Pmt -Check	07/10/2017	6681	Patriot Disposal Company	Customer Number 012106; ...	-10,935.14	7,935.24
Deposit	07/12/2017			Deposit	3,638.00	11,573.24
Deposit	07/12/2017			Deposit	406.00	11,979.24
Deposit	07/12/2017			Deposit	286.00	12,265.24
Bill Pmt -Check	07/12/2017	6687	Hometown Newspapers Inc	Annual Meeting Ad	-145.54	12,119.70
Bill Pmt -Check	07/12/2017	6689	NESCTC Security Agency LLC	Security BS063017	-71.00	12,048.70
Deposit	07/14/2017			Deposit	165.00	12,213.70
Bill Pmt -Check	07/16/2017	6692	McGinn, Mary	Office Supplies	-95.04	12,118.66
Total Checking Account-81081961					3,129.66	12,118.66
Total General Operating Funds					3,129.66	12,118.66
TOTAL					3,129.66	12,118.66

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07/18/17
Accrual Basis

Bonnet Shores Fire District
Checking Account Disbursements
As of July 19, 2017

Type	Date	Num	Name	Memo	Amount	Balance
General Operating Funds						8,989.00
Checking Account-81081961						8,989.00
Liability Check	05/01/2017	1	RI Division of Taxation	05-0305747	-115.22	8,873.78
Liability Check	05/01/2017	2	Washington Trust	05-0305747	-868.14	8,005.64
Bill Pmt -Check	05/01/2017	6600	National Grid	Acct88017-84009	-100.00	7,905.64
Bill Pmt -Check	05/01/2017	6601	National Grid (NE Gas)	A/C 89519-73003	-275.94	7,629.70
Deposit	05/03/2017			Deposit	2,679.00	10,308.70
Deposit	05/03/2017			Deposit	1,800.00	12,108.70
Deposit	05/03/2017			Deposit	750.00	12,858.70
Deposit	05/03/2017			Deposit	1,000.00	13,858.70
Bill Pmt -Check	05/04/2017	6604	Stedman & Kazounis	turn water on/repair	-330.30	13,528.40
Bill Pmt -Check	05/04/2017	6605	Ocean Edge Landscaping LLC	#1478	-360.00	13,168.40
Bill Pmt -Check	05/04/2017	6606	Verizon	A/C 154-452-216-0001-89	-105.20	13,063.20
Bill Pmt -Check	05/09/2017	6603	Staples	Account #: 6035 5178 2021...	-49.70	13,013.50
Bill Pmt -Check	05/11/2017	6616	Tortolani, Michael	Miscellaneous Harbor Expe...	-196.50	12,817.00
Paycheck	05/12/2017	6597	Lisa A DiBello		-1,143.73	11,673.27
Bill Pmt -Check	05/13/2017	6596	Newport Playhouse & Cabaret Re...	Balance 5/13/17 event	-2,226.00	9,447.27
Deposit	05/15/2017			Deposit	1,844.00	11,291.27
Deposit	05/15/2017			Deposit	2,357.63	13,648.90
Bill Pmt -Check	05/15/2017	6617	Patriot Disposal Company	Customer Number 012106/...	-11,020.14	2,628.76
Bill Pmt -Check	05/16/2017	6607	McDonald, Natalie	QuickBooks Renewal	-241.72	2,387.04
Bill Pmt -Check	05/17/2017	6610	DiBello, Lisa	Refreshments for Volunteer...	-19.69	2,367.35
Bill Pmt -Check	05/17/2017	6611	Stenmark, David	Land Trust Expenses	-36.70	2,330.65
Bill Pmt -Check	05/17/2017	6612	Capital One	new flower barrell/new mem...	-376.09	1,954.56
Deposit	05/19/2017			Deposit	146.42	2,100.98
Bill Pmt -Check	05/19/2017	6602	Thomas, Rosalyn (V)	Beautification	-19.96	2,081.02
Bill Pmt -Check	05/20/2017	6674	Smith, Philip	maintenance expenses	-123.53	1,957.49
Bill Pmt -Check	05/23/2017	6609	Duffy, Carole	Office Supplies/Office 365 ...	-131.59	1,825.90
Bill Pmt -Check	05/23/2017	6626	Dalton, Elizabeth	Summer flowers	-23.04	1,802.86
Deposit	05/23/2017			Deposit	75.27	1,878.13
Paycheck	05/24/2017	6613	Lisa A DiBello		-1,193.86	684.27
Bill Pmt -Check	05/24/2017	6614	Wolferseder, Frank	Post Office Box Replacement	-45.00	639.27
Deposit	05/24/2017			Deposit	908.52	1,547.79
Deposit	05/24/2017			Deposit	1,450.00	2,997.79
Bill Pmt -Check	05/27/2017	6618	Consolidated Concrete Company		-200.00	2,797.79
Bill Pmt -Check	05/27/2017	6619	Boscia, Anthony		-200.00	2,597.79
Bill Pmt -Check	05/27/2017	6621	McGinn, Mary	Sympathy Plants to Lenny ...	-83.97	2,513.82
Bill Pmt -Check	05/30/2017	6627	Albert, Jean	Summer Newsletter 2016 a...	-10.00	2,503.82
Bill Pmt -Check	05/30/2017	6644	Tortolani, Michael	Miscellaneous Harbor Expe...	-49.00	2,454.82
Bill Pmt -Check	05/31/2017	6625	Ocean Edge Landscaping LLC	#1504	-1,350.00	1,104.82
Bill Pmt -Check	06/01/2017	6631	Silveira, Anne Marie	Re-imbusement for Harbor ...	-150.00	954.82
Liability Check	06/05/2017	1	RI Division of Taxation	05-0305747	-118.19	836.63
Liability Check	06/05/2017	2	Washington Trust	05-0305747	-899.20	-62.57
Bill Pmt -Check	06/05/2017	6622	Print Source	Summer Newsletter 2017/D...	-1,500.00	-1,562.57
Deposit	06/05/2017			Deposit	1,310.00	-252.57
Bill Pmt -Check	06/05/2017	6628	Hometown Newspapers Inc	Lifeguard Ad	-70.61	-323.18
Bill Pmt -Check	06/05/2017	6629	DiBello, Lisa	Ink Cartridge for Printer	-38.90	-362.08
Bill Pmt -Check	06/05/2017	6630	Patriot Disposal Company	Customer Number 000788; ...	-212.00	-574.08
Bill Pmt -Check	06/05/2017	6645	Stedman & Kazounis	install foot wash/repair at th...	-551.95	-1,126.03

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07/18/17

Accrual Basis

**Bonnet Shores Fire District
Checking Account Disbursements
As of July 19, 2017**

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	06/06/2017			Deposit	1,245.68	119.65
Deposit	06/06/2017			Deposit	1,600.00	1,719.65
Paycheck	06/06/2017	6623	Lisa A DiBello		-1,143.73	575.92
Bill Pmt -Check	06/06/2017	6636	NESCTC Security Agency LLC	Security BS053117	-352.00	223.92
Bill Pmt -Check	06/07/2017	6637	National Grid (NE Gas)	A/C 89519-73003	-105.59	118.33
Bill Pmt -Check	06/07/2017	6638	Verizon	A/C 154-452-216-0001-89	-105.20	13.13
Bill Pmt -Check	06/07/2017	6639	Suez Water Rhode Island	Acct: 06 10372983	-34.94	-21.81
Bill Pmt -Check	06/07/2017	6640	Suez Water RI (Dunes Rd)	Acct: 06104158531111	-65.22	-87.03
Bill Pmt -Check	06/07/2017	6641	Suez Water R. I. (dock)	Account 06104131730000	-150.33	-237.36
Bill Pmt -Check	06/08/2017	6655	Staples	Account #: 6035 5178 2021...	-242.32	-479.68
Bill Pmt -Check	06/08/2017	6677	Capital One	Umbrella at Kelly Beach; C...	-290.23	-769.91
Bill Pmt -Check	06/09/2017	6624	Smith, Philip	maintenance tasks;	-225.00	-994.91
Bill Pmt -Check	06/10/2017	6654	Patriot Disposal Company	Customer Number 000788; ...	-424.00	-1,418.91
Bill Pmt -Check	06/12/2017	6632	Capital One	Plastic Tags for Beach Pas...	-2,032.80	-3,451.71
Bill Pmt -Check	06/13/2017	6635	Albert, Jean	Summer Newsletter 2017	-350.00	-3,801.71
Deposit	06/14/2017			Deposit	1,500.00	-2,301.71
Deposit	06/14/2017			Deposit	100.00	-2,201.71
Bill Pmt -Check	06/14/2017	6634	Print Source	Summer Newsletter 2017/B...	-1,523.96	-3,725.67
Bill Pmt -Check	06/14/2017	6682	R. Barber Jr., Trucking	Breachway Work	-500.00	-4,225.67
Paycheck	06/15/2017	6633	Lisa A DiBello		-69.05	-4,294.72
Bill Pmt -Check	06/15/2017	6651	Patriot Disposal Company	Customer Number 012106; ...	-10,935.14	-15,229.86
Bill Pmt -Check	06/15/2017	6673	Tortolani, Michael	Harbor Expenses	-28.22	-15,258.08
Bill Pmt -Check	06/16/2017	6656	DiBello, Lisa	Kelly Beach Supplies	-86.46	-15,344.54
Bill Pmt -Check	06/16/2017	6657	McClanaghan, Janice	Beach Tag Volunteers	-21.82	-15,366.36
Bill Pmt -Check	06/17/2017	6642	U S Postage Service	postage	-49.00	-15,415.36
Paycheck	06/18/2017	6643	Lisa A DiBello		-1,193.84	-16,609.20
Deposit	06/19/2017			Deposit	550.00	-16,059.20
Bill Pmt -Check	06/20/2017	6683	Graphic Expressions, Inc.	#201703	-108.00	-16,167.20
Bill Pmt -Check	06/22/2017	6658	Warren Hall, PE, PLS	Retainer for Dredge Propos...	-1,500.00	-17,667.20
Transfer	06/23/2017			Funds Transfer	30,000.00	12,332.80
Bill Pmt -Check	06/23/2017	6646	McGinn, Mary	Quarterly Payment	-1,062.50	11,270.30
Bill Pmt -Check	06/23/2017	6647	Patience, Helen	Quarterly Payment	-1,250.00	10,020.30
Bill Pmt -Check	06/23/2017	6648	Duffy, Carole	Quarterly Payment	-937.50	9,082.80
Bill Pmt -Check	06/23/2017	6649	Tortolani, Michael	Quarterly Payment	-1,200.00	7,882.80
Bill Pmt -Check	06/23/2017	6652	Cash	Petty Cash to purchase sna...	-200.00	7,682.80
Bill Pmt -Check	06/23/2017	6653	Blish & Cavanagh	Professional Services	-2,076.62	5,606.18
Deposit	06/23/2017			Deposit	925.00	6,531.18
Bill Pmt -Check	06/26/2017	6650	URI Cooperative Extension	URI Watershed Program	-650.00	5,881.18
Deposit	06/26/2017			Deposit	200.00	6,081.18
Deposit	06/30/2017			Deposit	425.00	6,506.18
Deposit	06/30/2017			Deposit	176.08	6,682.26
Bill Pmt -Check	06/30/2017	6675	Ocean Edge Landscaping LLC	#1542	-1,290.00	5,392.26
Bill Pmt -Check	06/30/2017	6676	Carter, Jane	Summer Cocktails on the B...	-170.08	5,222.18
Bill Pmt -Check	06/30/2017	6684	Little Feet, Inc.	PA System	-350.00	4,872.18
Deposit	07/03/2017			Deposit	300.00	5,172.18
Paycheck	07/04/2017	6668	James T Logan		-109.25	5,062.93
Paycheck	07/04/2017	6666	Isabella R. Bellini		-83.03	4,979.90
Paycheck	07/04/2017	6665	Blair Skeffington		-161.69	4,818.21
Paycheck	07/04/2017	6664	Luke A. MacKenzie		-465.24	4,352.97

Bonnet Shores Fire District
Revenue & Expense Actual vs. Budget
 May 1 through July 19, 2017

Accrual Basis

	May 1 - Jul 19, 17	Budget	\$ Over Budget
Recreation (Income) Expense			
Social Activities	(377)	0	(377)
Total Recreation (Income) Expense	(377)	0	(377)
Total Expense	53,761	298,800	(245,039)
Net Ordinary Income	2,888	44,900	(42,012)
Other Income/Expense			
Other Expense			
Capital Expenditure			
Appropriation from Harbor	0	(35,000)	35,000
Appropriation from Capital Acct	0	(15,000)	15,000
Capital Improvement	1,550	94,900	(93,350)
Total Capital Expenditure	1,550	44,900	(43,350)
Total Other Expense	1,550	44,900	(43,350)
Net Other Income	(1,550)	(44,900)	43,350
Net Income	1,338	0	1,338

Bonnet Shores Fire District
Revenue & Expense Actual vs. Budget
 May 1 through July 19, 2017

Accrual Basis

	May 1 - Jul 19, 17	Budget	\$ Over Budget
Day Camp (Income) Expense			
Camp Store	(106)	0	(106)
Camp Proceeds	(4,389)	(10,000)	5,611
Camp Salaries	1,480	9,000	(7,520)
Camp Supplies	414	1,000	(586)
Total Day Camp (Income) Expense	(2,601)	0	(2,601)
Harbor (Income) Expense			
Mooring Fees	(9,400)	(10,050)	650
Mooring Wait List Fees	(60)	(100)	40
Ramp Fees	(450)	(800)	350
Harbor Supplies & Maintenance	674	2,550	(1,876)
Harbormaster Expense Reimb.	1,200	4,800	(3,600)
Harbor Fund Tfr Designated Acct	0	3,500	(3,500)
Total Harbor (Income) Expense	(8,036)	(100)	(7,936)
Admin Compensation & Taxes			
Manager's Salary	7,998	42,000	(34,002)
Clerk	938	3,750	(2,813)
Tax Collector	1,250	5,000	(3,750)
Treasurer	1,063	4,250	(3,188)
Payroll taxes	1,096	5,500	(4,404)
Total Admin Compensation & Taxes	12,344	60,500	(48,156)
Property Expense			
Beautification	(42)	300	(342)
Electricity	100	1,500	(1,400)
Maintenance	588	6,500	(5,912)
Natural Gas	382	2,500	(2,118)
Pond	650	650	0
Telephone & Internet	210	1,500	(1,290)
Water	1,292	1,000	292
Total Property Expense	3,180	13,950	(10,770)
Public Works			
Clear Breachway	500	7,500	(7,000)
Equip. & Tools Maintenance	124	3,000	(2,876)
Landscaping	3,000	8,500	(5,500)
Public Works Salaries	225	2,000	(1,775)
Sanitation	33,526	135,000	(101,474)
Snow Removal	0	1,000	(1,000)
Total Public Works	37,375	157,000	(119,625)

Bonnet Shores Fire District
Revenue & Expense Actual vs. Budget
May 1 through July 19, 2017

Accrual Basis

	May 1 - Jul 19, 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Tax Revenue	52,101	325,048	(272,947)
Prior Yr Surplus (Deficit)	0	15,352	(15,352)
Hall Rental Fees	2,200	2,400	(200)
Hall Rental Fees-Cleaning (Net)	550	(600)	1,150
Interest Earned - Bank Accts	8	100	(92)
Interest Earned - Tax Revenue	341	0	341
Newsletter Advertising	1,350	1,200	150
Permits/Plans Fees	100	200	(100)
Total Income	56,650	343,700	(287,050)
Gross Profit	56,650	343,700	(287,050)
Expense			
Administrative Expense			
Admin. IT Services	0	800	(800)
Administrative Expense	122	1,650	(1,528)
Advertising Expense	216	100	116
Annual Meeting Expense	471	2,000	(1,529)
Council Discretionary Expense	38	300	(262)
Insurance	0	6,500	(6,500)
Land Trust Operating Alloc'n	37	2,500	(2,463)
Historical Committee Expenses	0	200	(200)
Legal Fees	0	2,000	(2,000)
Newsletter Editor Comp	350	350	0
Newsletter Postage & Printing	3,034	3,000	34
Office Supplies	799	2,000	(1,201)
Payroll Services	0	750	(750)
Professional Services	2,077	0	2,077
Security	423	4,600	(4,177)
Tax Collection Costs	0	2,800	(2,800)
Total Administrative Expense	7,566	29,550	(21,984)
Beach Expense			
Beach Bus	0	4,300	(4,300)
Beach Raking & Maintenance	0	11,500	(11,500)
Beach Salaries	1,997	16,000	(14,003)
Beach Guard	0	3,100	(3,100)
Beach Supplies	2,313	3,000	(687)
Total Beach Expense	4,311	37,900	(33,589)