

## **Bonnet Shores Fire District Council**

Bonnet Shores Fire District Community Center  
130 Bonnet Shores Road  
Narragansett, Rhode Island  
Monthly Meeting  
February 15, 2017

### **Meeting Minutes**

#### **Call to order**

Council Chair Lenny Mercier called the Council meeting to order at 7:30 pm. Those in attendance included Council Members: Janice McClanaghan (by phone) Mike Vendetti, John Pariseault and Natalie McDonald. District Manager Lisa DiBello, Treasurer Mary McGinn, Tax Collector Helen Patience and Clerk Carole Duffy were also present.

#### **Pledge of Allegiance**

The Assembly recited the Pledge of Allegiance along with observing a moment of silence for the men and women serving in the Armed Forces.

#### **Urgent Business:** None

#### **Ratification of Jan.18, 2017 Minutes:**

**Motion:** N.McDonald moved to accept the January minutes; 2<sup>nd</sup> by J.Pariseault

**Discussion:** none **Motion** passed by those in attendance in January; 4-0. 1 absent

#### **Committee Reports**

- a) **Beautification Committee Report:** no report
- b) **Beach and Security Committee Reports:** Security company will be knocking on doors for disturbances; Security Towing will tow if called by Security. Snag in survey about Kelly Beach, B.Del Gizzo thanked everyone for the effort for dispersing the survey; Dredging activity for breach way is escalating: 3 times before 2/10/17; need financing for major dredging. B.DelGizzo said that this pond needs major attention and N.McDonald agreed by adding all of the following agencies need to be contacted: Audubon, DEM,CRMC, and Land Trust
- c) **Public Works Committee Report:** no report
- d) **Social Committee Report:** no report
- e) **Pond Committee Report:** B. DelGizzo reported about discussing sea level rise with the URI Oceanography School officials and suggested inviting a guest speaker from CRMC in the spring to discuss this topic. Also, there was a mention about removing the jetty at the "bend" to clean up the sea weed collection.
- f) **Harbor Committee Report:** no report
- g) **History:** no report
- h) **Sanitation Report:** no report

**Tax Collector's Report:** Collected: \$282,000... missing \$8,000

**Treasurer's Report:** M. McGinn reported that this is a quiet period and to refer to attached report for details. Budget discussions: May 16 (7PM) & May 18(7PM) working workshops; May 20 (9AM)...Public input

**Land Trust Report:** No report

**District Manager's Report:** L.DiBello contributed the following information to accompany her written report; grant that she is pursuing is from USDA from

Super Storm Sandy issues; there is preliminary approval for the environment.  
Bonnet Days will be: 7/15/2017

**Old Business:**

- Trash: N. McDonald “ 2013 contract similar” to new one...3% increase...#3 yard waste #6 recyclables will be discussed during budget hearings...\$32 per year for 2yrs for recycling . In future there will only be large containers and the small ones will phase out. We have approx... 900 households/ H.Patience said 830. New containers will be delivered to CC and then dispersed.

**Motion:** J.Pariseault **moved** to approve Trash Contract as signed in addition to: Sect. 3 clarified yard waste ...7AM-before 11-12 AM

Sect. 10 (prior to 3/17/2017) before delivery numbers can be adjusted up or down from 900.

- Look at original tote list ...Natalie & Lenny 2<sup>nd</sup>. M. Vendetti **Motion** passed 5-0.

**New Business:**

- Newsletter (heads up)
- Budget awareness for future dates

**Period of Public Comment:** none

*Meeting minutes will be available on tape on the Website after ratification*

**Adjournment**

There being no further public comments or district business M.Vendetti **moved** to adjourn; 2<sup>nd</sup> B.DelGizzo. All present agreed. Adjournment at 8:45

Respectfully submitted,

Ratified 3/15/17

Clerk: Carole Duffy



**Bonnet Shores Fire District**  
**Balance Sheet**  
As of February 15, 2017

Accrual Basis

	Feb 15, 17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
General Operating Funds	
Checking Account-81081961	12,507
Money Market Account-16600942	99,891
Total General Operating Funds	112,398
Designated Fund Acct-90555600	
Community Ctr Renovation Fund	3
Social Activities	2,023
Bonnet Days (Camp Activities)	713
Hall Rental Replacement Fee	3,030
Playground	2,877
Total Designated Fund Acct-90555600	8,646
Capital Funds Account-90713550	15,169
Historical Comm. MM-89973019	3,184
Land Trust MM Account-90313320	7,392
Harbor Improvement Fund (CD)	31,371
Total Checking/Savings	178,160
Other Current Assets	
Taxes Receivable	2,290
Sanitation Cart Inventory	1,510
Recycle Bin Inventory	58
Total Other Current Assets	3,858
Total Current Assets	182,018
<b>TOTAL ASSETS</b>	<b>182,018</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	(1)
Total Accounts Payable	(1)
Other Current Liabilities	
Payroll Liabilities	2,258
Total Other Current Liabilities	2,258
Total Current Liabilities	2,257
Total Liabilities	2,257
Equity	
Fund Transfers	(16,667)
Retained Earnings	148,198
Net Income	48,230
Total Equity	179,762
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>182,018</b>

## Bonnet Shores Fire District Revenue & Expense Actual vs. Budget

Accrual Basis

May 1, 2016 through February 15, 2017

	May 1, '16 - Feb 15, 17	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Tax Revenue	275,927	290,294	(14,367)
Prior Yr Surplus (Deficit)	0	1,756	(1,756)
Rental Registration Fees (Net)	670	750	(80)
Hall Rental Fees	1,200	2,400	(1,200)
Hall Rental Fees-Cleaning (Net)	300	(600)	900
Interest Earned - Bank Accts	78	100	(22)
Interest Earned - Tax Revenue	601	0	601
Newsletter Advertising	1,400	700	700
Permits/Plans Fees	400	200	200
Road Race/Bonnet Days			
Race Proceeds	1,232	0	1,232
Race Expenses	(945)	0	(945)
<b>Total Road Race/Bonnet Days</b>	<b>287</b>	<b>0</b>	<b>287</b>
<b>Total Income</b>	<b>280,863</b>	<b>295,600</b>	<b>(14,737)</b>
<b>Gross Profit</b>	<b>280,863</b>	<b>295,600</b>	<b>(14,737)</b>
<b>Expense</b>			
<b>Administrative Expense</b>			
Admin. IT Services	750	1,500	(750)
Administrative Expense	869	1,650	(781)
Advertising Expense	191	100	91
Annual Meeting Expense	702	2,000	(1,298)
Bank Charges	45	0	45
Council Discretionary Expense	327	300	27
Insurance	5,854	6,850	(996)
Land Trust Operating Alloc'n	388	2,500	(2,112)
Historical Committee Expenses	21	200	(179)
Newsletter Editor Comp	350	350	0
Newsletter Postage & Printing	2,854	3,300	(446)
Office Supplies	1,144	2,500	(1,356)
Payroll Services	555	600	(45)
Professional Services	6,240	5,500	740
Security	2,989	4,600	(1,611)
Tax Collection Costs	2,489	2,800	(311)
Web Site Expenses	498	500	(2)
<b>Total Administrative Expense</b>	<b>26,267</b>	<b>35,250</b>	<b>(8,983)</b>
<b>Beach Expense</b>			
Beach Bus	6,275	5,300	975
Beach Raking & Maintenance	9,872	9,500	372
Beach Salaries	11,219	22,400	(11,182)
Beach Guard	2,246	2,800	(554)
Beach Supplies	661	600	61
<b>Total Beach Expense</b>	<b>30,272</b>	<b>40,600</b>	<b>(10,328)</b>
<b>Day Camp (Income) Expense</b>			
Camp Store	217	0	217
Camp Proceeds	(9,406)	(11,500)	2,094
Camp Salaries	9,041	10,500	(1,459)
Camp Supplies	2,147	1,000	1,147
<b>Total Day Camp (Income) Expense</b>	<b>1,999</b>	<b>0</b>	<b>1,999</b>
<b>Harbor (Income) Expense</b>			
Mooring Fees	(9,450)	(10,050)	600
Mooring Wait List Fees	(160)	(100)	(60)
Ramp Fees	(900)	(800)	(100)
Harbor Supplies & Maintenance	2,166	2,550	(384)
Harbormaster Expense Reimb.	3,300	4,400	(1,100)
Harbor Fund Tfr Designated Acct	0	3,500	(3,500)
<b>Total Harbor (Income) Expense</b>	<b>(5,044)</b>	<b>(500)</b>	<b>(4,544)</b>
<b>Admin Compensation &amp; Taxes</b>			

**Bonnet Shores Fire District**  
**Revenue & Expense Actual vs. Budget**  
**May 1, 2016 through February 15, 2017**

Accrual Basis

	May 1, '16 - Feb 15, 17	Budget	\$ Over Budget
Manager's Salary	32,072	39,950	(7,878)
Clerk	2,813	3,750	(938)
Tax Collector	3,750	5,000	(1,250)
Treasurer	3,188	4,250	(1,063)
Payroll taxes	4,745	5,500	(755)
<b>Total Admin Compensation &amp; Taxes</b>	<b>46,567</b>	<b>58,450</b>	<b>(11,883)</b>
<b>Property Expense</b>			
Beautification	138	500	(362)
Electricity	974	1,500	(526)
Maintenance	3,563	1,500	2,063
Natural Gas	1,323	2,500	(1,177)
Pond	50	600	(550)
Telephone & Internet	1,224	1,500	(276)
Water	1,012	700	312
<b>Total Property Expense</b>	<b>8,283</b>	<b>8,800</b>	<b>(517)</b>
<b>Public Works</b>			
Clear Breachway	2,063	7,500	(5,438)
Equip. & Tools Maintenance	683	3,000	(2,317)
Landscaping	7,740	8,000	(260)
Public Works Salaries	600	2,000	(1,400)
Sanitation	112,316	135,000	(22,684)
Snow Removal	0	1,000	(1,000)
<b>Total Public Works</b>	<b>123,402</b>	<b>156,500</b>	<b>(33,098)</b>
<b>Recreation (Income) Expense</b>			
Social Activities	(450)	0	(450)
<b>Total Recreation (Income) Expense</b>	<b>(450)</b>	<b>0</b>	<b>(450)</b>
<b>Total Expense</b>	<b>231,297</b>	<b>299,100</b>	<b>(67,803)</b>
<b>Net Ordinary Income</b>	<b>49,566</b>	<b>(3,500)</b>	<b>53,066</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
<b>Capital Expenditure</b>			
Appropriation from Harbor	0	(3,500)	3,500
Grants - Capital	(500)	0	(500)
Appropriation from Capital Acct	0	(10,986)	10,986
Playground Expense	250	0	250
Capital Improvement	1,586	10,986	(9,400)
<b>Total Capital Expenditure</b>	<b>1,336</b>	<b>(3,500)</b>	<b>4,836</b>
<b>Total Other Expense</b>	<b>1,336</b>	<b>(3,500)</b>	<b>4,836</b>
<b>Net Other Income</b>	<b>(1,336)</b>	<b>3,500</b>	<b>(4,836)</b>
<b>Net Income</b>	<b>48,230</b>	<b>0</b>	<b>48,230</b>

BONNET SHORES FIRE DISTRICT  
Monthly Meeting  
February 15, 2017

FY 2017:

Land Assessment:	\$ 296,755,000.00
Building Assessment:	\$ 230,516,800.00
Total Assessment:	\$ 527,271,800.00
Mil Rate:	0.5508
Collectable Taxes:	\$ 290,294.00
Taxes Collected:	\$ 282,265.18
Percentage of Taxes Collected:	97.23%
Interest Collected:	\$ 1,810.35

# BONNET SHORES DISTRICT MANAGER

## MONTHLY REPORT

February 2017

I am pleased to provide the following report for your review.

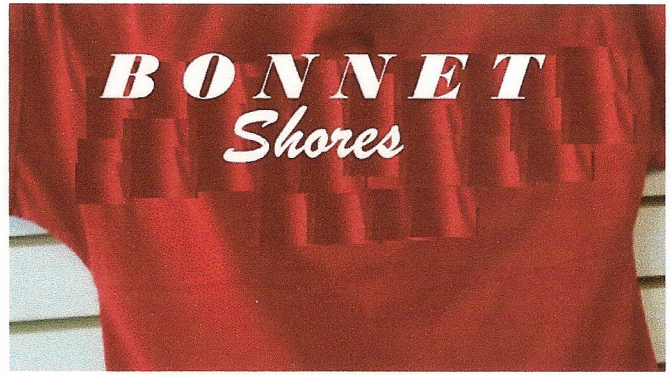
1. Administration –

- A. Trash Contract – Paul and I have finalized the contract with Patriot and hope to have the council authorize it at your meeting. I have been working on the “roll out” plan for the new recyclable containers to include their receipt, construction, delivery to all residents, recording of numbers, disposal of old recyclable containers, flyers, signs to notify residents, etc. I will continue to work with Patriot and if/when the contract is authorized, I will make all arrangements to implement the new automated recycle program. Please note, part of the “roll out” plan will include my seeking volunteer teams of 2 to follow the 2 Patriot trucks on the days they deliver the new totes (Tues/Wed May 2&3) for volunteers to get out and record tote numbers once they are delivered. I will be sending out an email blast in this regard and would appreciate any help I could get to spread the word!
- B. Adopt a Garden - I have begun contacting local landscapers to inquire if they would be interested in the adopt a garden program. Depending on the results, this may be something that needs to be addressed in the next budget process if I am unable to find enough interested parties.
- C. Newsletter – I will begin contacting local businesses in the next few weeks to inquire about their advertising in the newsletter. I will also work with Jean Albert to put the newsletter together and get it to print. We were very successful last year in collection of advertising fees having received 100% of the fees due. I hope to get even more advertisers this year!
- D. Budget – I have a few items I would like to discuss with the council with regard to the upcoming budget (repairs, improvements, etc.) and will do so if/when appropriate.

2. Programs –

- A. Summer Camp - I am happy to report that our new Camp Director will be Bonnet resident Courtney Dubois. Many of you know Courtney (or her mother Kathy Kelleher or brother Mike). Courtney not only lives in Bonnet, but she attended camp and now has 2 children who attend the camp program. We have met a couple of times to discuss the program and I look forward to working with her.

Camp Fundraising Idea - I have an idea for a camp fundraiser that I would like to share with the council. I have been asked on several occasions by residents and/or beachgoers if our lifeguard staff shirts and sweatshirts are for sale. I have advised those who have asked that they are *not* for sale because I would like to keep the “uniform” clothing limited to staff only so that lifeguards can be clearly recognized by beachgoers. Based on these previous inquires and the overall spirit I have witnessed in Bonnet, I was thinking it might be a great idea to sell “Bonnet Shores” sweatshirts and sweatpants to allow residents to show their “Bonnet pride” and support the camp program at the same time! If acceptable to the council, I would get a small number of sweatpants and sweatshirts made and display samples at the community center and in bulletin boards to see if the idea takes off. I would also like to put info re: the program in the newsletter to promote the program. All proceeds from sales would go toward the camp program. Below are very rough drafts of an idea I had for the possible clothing design...If acceptable, I will proceed accordingly.



3. **Facilities** –

- A. Pond - As you know, I have been working with the USDA to try to get financial assistance with dredging and/or remediation of the pond flooding problem. I inquired recently as to the application status and was told no decision had been made yet. While I still hope to be successful in our attempts to get funding, I wanted the council to know that Bob Barber has advised me that the situation in the pond has worsened and will need "major attention sooner than later". (Bob had to recently open the channel 3x in the course of 2 weeks). I have spoken to Janice about this in length and anticipate that she will be speaking to the council about it further.

I continue to work on various other Bonnet matters (including planning for summer) and will advise as appropriate. Please let me know if you have any questions. Thank you!

Respectfully submitted,  
Lisa DiBello  
Bonnet Shores District Manager