

BONNET SHORES FIRE DISTRICT 2016 ANNUAL MEETING

Thursday, June 30, 2016 7:30 p.m.

Bonnet Shores Community Center 130 Bonnet Shores Rd Narragansett,
RI

MINUTES

I. Call to Order

A. Meeting was called to order by Moderator, Ray LaBelle at 7:30 p.m. In attendance Council Chair, Lenny Mercier; Council members: Janice McClanaghan, Paul Farley, Bill Delgizzo. Tax Collector, Helen Patience, Treasurer, Mary McGinn, District Manager, Lisa DiBello; and Clerk, Carole Duffy.

B. *Pledge of Allegiance* was recited and a moment of silence was observed for deceased Bonnet Shores' residents and the men and women in our Armed Forces.

II. Proper Notice and Quorum Attested to

A. Clerk Duffy responded affirmatively

III. Ratification of June 2015 Annual Meeting minutes

A. The Assembly ratified the minutes with no discussion.

IV. Nominating Committee Report

A. Committee Chair presented the following slate of officers for 2016-2017: **Council** 3 yr. terms: John Pariseault and Anthony Lupino **Land Trust** 3 yr. term: Anita Langer; **Moderator**, Ray LaBelle; **Clerk**, Carole Duffy; **Tax Collector**, Helen Patience; **Treasurer**, Mary McGinn; **Fire Wardens**, Natalie McDonald and **Denise** McCooley; **Tax Assessors**: Roz Thomas, Judy Colarulli, and Carol Stenmark.

B. Nominations from the floor for regular officers...

Natalie McDonald for Council and Pat Mannix/Bill Giannini for Fire Warden

V. Nomination of Taxpayers to Serve on Nominating Committee (5 needed)

Larry Marcella, Paul McCarthy, Michele Caraccia, Brian Holland, Nancy Cordy, Miki Dickinson, Brad Sellon and Ann Marie Silveira.

Motion by Paul Farley 2nd J. McClanaghan for Clerk to cast **one vote** for all incumbents as there were no other nominations for those positions. **Motion** passed.

VI. Ballot Vote

- For all floor nominations

VII. Tax Collector

See Helen Patience's attached report that the District was in great shape. 99.5% of taxes collected. The Assembly accepted the report.

VIII. Treasurer

Mary McGinn reported: revenue...\$270,230 expenses...\$272,504. The Assembly accepted the report; see attached.

IX. Ratification of Compensation Motion was made and seconded to accept the following rates of pay: Tax Collector (\$5000); Treasurer (\$4250); and Clerk (\$3750). **Discussion:** none. **Motion** passed

X. Land Trust Allocation: a **motion** was made and seconded to allocate \$2500 for Land Trust expenses. **Discussion** Pat Mannix spoke against. Terry Duffy spoke for. **Motion** passed.

XI. State of the District Report

Council Chair, Lenny Mercier, thanked fellow Council members, members of various Committees, and residents who volunteered to work on numerous events and projects with the overall results..." a great year for Bonnet Shores".

A. Financial

- The Council is proud to be able to maintain our expenses with minimal burden (the first increase in taxes in 4 years) on our taxpayers which include: operation expenses; staffing for the summer, busses for beach transportation, and maintenance of the breach way. Mary McGinn is doing a great job managing our funds.

B. Little Beach/Kelly Beach

- Security guard will be continuing at Kelly Beach and evening patrols
- Beaches, summer camp, and harbor are ready.

C. Environmental

* Committees are working on plans to clean Little Beach of seaweed and to maintain it that way.

* Plans for the BSBC sewer project are moving forward

D. Social and Recreational

- Many events which are designed to bring members of our community together were planned and hosted by the Social Committee.
- The Annual Bonnet Days event is just around the corner planned and executed by Matt Mannix and his committee. Walkers, runners, and especially the children look forward to this annual event which is much appreciated by all participants.

E. Volunteers

* Many residents spend countless hours enhancing the quality of life in Bonnet by participating on the many committees and by maintaining the District's equipment and land.

F. District Manager

* District Manager, Lisa DiBello, began her second year in May and she hit the ground running by hiring life guards and camp counsellors. She has tackled a playground upgrade, revamped staff policies and procedures, and has been in close contact with local and state officials.

Finally, BSFD is extremely fortunate to have had the past, the present, and the future Council members who work tirelessly for everyone. It is a joy to work with each one of my fellow Council members and everyone in the community. I encourage each of you to attend the monthly Council meetings and to get involved in committee work. Again, it has been an honor to serve as Council Chair. Thanks to everyone, Lenny.

XII: Old Business:

A. None

XIII: New Business

A. None

XIV: Audience

XV. Election Results... **Nominating Committee:** Ann Marie Silveira,
Nancy Cordy, Brad Sellon, Brian Holland and Miki Dickinson

Council: John Pariseault and Natalie McDonald

Moderator: Ray LaBelle **Clerk:** Carole Duffy **Tax Assessors:** Roz Thomas, Judy Colarulli, Carol Stenmark **Fire Wardens:** Bill Giannini/Pat Mannix, Denise McCooey

Tax Collector: Helen Patience **Treasurer:** Mary McGinn **Land Trust:** Anita Langer

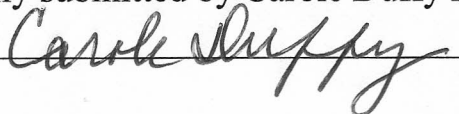
XVI: Adjournment

Motion to adjourn; seconded; the Assembly voted unanimously in favor. 8:50p.m.

Minutes are available on the BSFD website following ratification.

Respectfully submitted by Carole Duffy Minutes Ratified on June 29,

2017



2015-2016 Operating Budget & 2015-2016 Actual Expenditures

Bonnet Shores Fire District Profit & Loss Budget Overview May 2016 through April 2017

	May '16 - Apr 17
Ordinary Income/Expense	
Income	
Tax Revenue	290,294
Prior Yr Surplus (Deficit)	1,756
Rental Registration Fees (Net)	750
Hall Rental Fees	2,400
Hall Rental Fees-Cleaning (Net)	(600)
Interest Earned - Bank Accts	100
Newsletter Advertising	700
Permits/Plans Fees	200
Total Income	295,600
Gross Profit	295,600
Expense	
Administrative Expense	
Admin. IT Services	1,500
Administrative Expense	1,650
Advertising Expense	100
Annual Meeting Expense	2,000
Council Discretionary Expense	300
Insurance	6,850
Land Trust Operating Alloc'n	2,500
Historical Committee Expenses	200
Monthly Meeting Expense	0
Newsletter Editor Comp	350
Newsletter Postage & Printing	3,300
Office Supplies	2,500
Payroll Services	600
Professional Services	5,500
Security	4,600
Tax Collection Costs	2,800
Web Site Expenses	500
Total Administrative Expense	35,250
Beach Expense	
Beach Bus	5,300
Beach Raking & Maintenance	9,500
Beach Salaries	22,400
Beach Guard	2,800
Beach Supplies	600
Total Beach Expense	40,600
Day Camp (Income) Expense	
Camp Proceeds	(11,500)
Camp Salaries	10,500
Camp Supplies	1,000
Total Day Camp (Income) Expense	0
Harbor (Income) Expense	
Mooring Fees	(10,050)
Mooring Wait List Fees	(100)
Ramp Fees	(800)
Harbor Supplies & Maintenance	2,550
Harbormaster Expense Reimb.	4,400
Harbor Fund Tfr Designated Acct	3,500
Total Harbor (Income) Expense	(500)

Bonnet Shores Fire District Revenue & Expense Actual vs. Budget May 2015 through April 2016

	May '15 - Apr 16	Budget	\$ Over Budget
Admin Compensation & Taxes			
Manager's Salary	34,989	35,000	(11)
Clerk	3,750	3,750	0
Tax Collector	5,000	5,000	0
Treasurer	4,250	4,250	0
Payroll taxes	5,978	4,500	1,478
Total Admin Compensation & Taxes	53,967	52,500	1,467
Property Expense			
Beautification	116	500	(384)
Electricity	1,343	2,000	(657)
Maintenance	6,423	1,500	4,923
Natural Gas	2,414	3,000	(586)
Pond	50	600	(550)
Telephone & Internet	2,395	2,000	395
Water	1,223	350	873
Total Property Expense	13,963	9,950	4,013
Public Works			
Clear Breachway	10,420	5,000	5,420
Equip. & Tools Maintenance	72	400	(328)
Landscaping	7,270	7,000	270
Public Works Salaries	0	3,900	(3,900)
Sanitation	131,165	130,000	1,165
Snow Removal	400	500	(100)
Total Public Works	149,327	146,800	2,527
Recreation (Income) Expense			
Social Activities	710		
Social - Tfr to (from) Acct	(710)		
Total Recreation (Income) Expense	0		
Total Expense	272,504	270,590	1,914
Net Ordinary Income	(2,274)	2,336	(4,610)
Other Income/Expense			
Other Expense			
Capital Expenditure			
Appropriation from Harbor	(3,000)	(3,000)	0
Grants - Capital	(1,000)		
Appropriation from Capital Acct	(9,188)	(9,164)	(24)
Playground Expense	0		
Capital Improvement	9,188	14,500	(5,312)
Total Capital Expenditure	(4,000)	2,336	(6,336)
Total Other Expense	(4,000)	2,336	(6,336)
Net Other Income	4,000	(2,336)	6,336
Net Income	1,725	0	1,725

Bonnet Shores Fire District Revenue & Expense Actual vs. Budget

Admin Compensation & Taxes

Manager's Salary	39,950
Clerk	3,750
Tax Collector	5,000
Treasurer	4,250
Payroll taxes	5,500
Admin Compensation & Taxes - Other	0

Bonnet Shores Fire District Profit & Loss Budget Overview May 2016 through April 2017

	<u>May '16 - Apr 17</u>
Total Admin Compensation & Taxes	58,450
Property Expense	
Beautification	500
Electricity	1,500
Maintenance	1,500
Natural Gas	2,500
Pond	600
Telephone & Internet	1,500
Water	700
Total Property Expense	<u>8,800</u>
Public Works	
Clear Breachway	7,500
Equip. & Tools Maintenance	3,000
Landscaping	8,000
Public Works Salaries	2,000
Sanitation	135,000
Snow Removal	1,000
Total Public Works	<u>156,500</u>
Total Expense	<u>299,100</u>
Net Ordinary Income	(3,500)
Other Income/Expense	
Other Expense	
Capital Expenditure	
Appropriation from Harbor	(3,500)
Appropriation from Capital Acct	(10,986)
Capital Improvement	10,986
Total Capital Expenditure	<u>(3,500)</u>
Total Other Expense	<u>(3,500)</u>
Net Other Income	<u>3,500</u>
Net Income	<u><u>0</u></u>

Ordinary Income/Expense

	<u>May '15 - Apr 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
Tax Revenue	253,447	256,175	(2,728)
Prior Yr Surplus (Deficit)	11,401	11,401	0
Rental Registration Fees (Net)	615	750	(135)
Hall Rental Fees	2,600	3,000	(400)
Hall Rental Fees-Cleaning (Net)	600	(750)	1,350
Interest Earned - Bank Accts	124	100	24
Interest Earned - Tax Revenue	842		
Newsletter Advertising	400	2,000	(1,600)
Permits/Plans Fees	200	200	0
Road Race/Bonnet Days			
Race Proceeds	1,016		
Race Expenses	(945)		
Bonnet Days Tfr Designated Acct	(71)		
Total Road Race/Bonnet Days	<u>0</u>		
Website Advertising	0	50	(50)
Total Income	<u>270,230</u>	<u>272,926</u>	<u>(2,696)</u>
Gross Profit	270,230	272,926	(2,696)
Expense			
Administrative Expense			
Administrative Postage	216	147	69
Advertising Expense	102	100	2
Annual Meeting Expense	1,193	2,000	(807)
Bank Charges	30		
Council Discretionary Expense	368	300	68
Insurance	6,780	6,850	(70)
Land Trust Operating Alloc'n	2,500	2,500	0
Historical Committee Expenses	187	200	(13)
Legal Fees	0	2,000	(2,000)
Monthly Meeting Expense	0	50	(50)
Newsletter Editor Comp	350	350	0
Newsletter Postage & Printing	3,251	3,000	251
Office Supplies	2,078	2,500	(422)
Payroll Services	585	450	135
Security	3,860	4,600	(740)
Tax Collection Costs	2,750	2,800	(50)
Total Administrative Expense	<u>24,251</u>	<u>27,847</u>	<u>(3,596)</u>
Beach Expense			
Beach Bus	5,083	5,000	83
Beach Raking & Maintenance	6,500	6,500	0
Beach Salaries	17,366	20,393	(3,027)
Beach Guard	2,810	2,800	10
Beach Supplies	196	600	(404)
Total Beach Expense	<u>31,955</u>	<u>35,293</u>	<u>(3,338)</u>
Day Camp (Income) Expense			
Camp Store	(350)		
Camp Proceeds	(11,431)	(11,500)	69
Camp Salaries	10,406	10,500	(94)
Camp Supplies	1,469	1,000	469
Total Day Camp (Income) Expense	<u>95</u>	<u>0</u>	<u>95</u>
Harbor (Income) Expense			
Mooring Fees	(10,110)	(10,050)	(60)
Mooring Wait List Fees	(60)	(100)	40
Ramp Fees	(550)	(800)	250
Harbor Supplies & Maintenance	1,766	1,250	516
Harbormaster Expense Reimb.	4,400	4,400	0
Harbor Fund Tfr Designated Acct	3,500	3,500	0
Total Harbor (Income) Expense	<u>(1,054)</u>	<u>(1,800)</u>	<u>746</u>

**BONNET SHORES FIRE DISTRICT
ANNUAL MEETING
June 30, 2016**

FY 2017:

Land Assessment:	296,755,000
Building Assessment:	230,516,800
Total Assessment:	527,271,800
Mil Rate:	0.5508
Collectable Taxes:	290,294.00

FY2016:

Collectable Taxes:	\$	256,215.17
Taxes Collected:	\$	254,527.76
Percentage of Taxes Collected:		99.34%
Interest Collected	\$	2,087.73
Prior Years Taxes Uncollected:	\$	1,915.70

**Bonnet Shores Fire District
Annual Meeting
June 30, 2016
Treasurer's Report
Fiscal Year Ending April 30, 2016**

Total Revenue: \$270,230

Tax Revenue represents 93.7% of total revenue; hall rental fees, newsletter advertising represent other income.

Total Expense: \$272,504

Sanitation totaled \$131,165 or 48% of total expense; beach expenses were \$31,955 or 11.7% of the total.

Capital Budget:

\$9188 was spent on Capital Improvements, such as a mooring replacement and dock repairs at the Little Beach along with the new storage closet at the Community Center.

We ended the year with a surplus of about \$1,725.

General and Operating Fund Balances at fiscal yearend totaled more than \$63,204 and the Designated Fund Balances totaled almost \$65,750.

There are four items on the current Capital Improvement Budget: \$2,500 for IT Set Up so that all financial and other reports will be on one server, \$2,000 for painting the parking lot at the Community Center, \$4,900 for the purchase of an additional Traffic Safety Sign and \$1,586 for finishing work on the dock at Little Beach.

There is a 14% tax increase proposed for the current fiscal year. The approved budget is available in the spring newsletter.

Submitted,

Mary E. McGinn
Treasurer