

# BONNET SHORES FIRE DISTRICT 2009 ANNUAL MEETING

Thursday, July 15, 2009 7:30 p.m.

Narragansett High School So. Pier Rd. Narragansett, RI

## MINUTES

### I. Call to Order

- A. Meeting was called to order by Moderator, Ray La Belle at 7:40 p.m. In attendance were: Council Chair, Joe Thomas; Council members, Paul Farley, Bruce Fournier, Bill Dickinson, Janice McClanaghan, Lloyd Albert, and Lenny Mercier; Tax Collector, Helen Patience; District Manager, Erin Rooney; Harbormaster, Mile Tortolani; and Clerk, Carole Duffy
- B. *Pledge of Allegiance* was recited and a moment of silence was observed for deceased Bonnet Shores' residents and the men and women in the Armed Forces.

### II. Proper notice and quorum attested to

- A. Quorum was attested to by the Clerk

### III. Ratification of Annual Minutes (2008)

- A. Paul Farley **moved** to accept the minutes; 2<sup>nd</sup> Janice McClanaghan. Discussion: none; **motion** passed unanimously.

### IV. Nominating Committee Report

- A. Committee Chair, Terry Duffy reported the following: endorsed candidates...Moderator (Ray La Belle), Clerk (Carole Duffy), Treasurer (Natalie McDonald), Tax Collector (Helen Patience), Council (Judy Bentkover & Janice McClanaghan), Tax Assessors (Doris Baris, Marion Donnelly & Janelle Tortolani), Fire Wardens (Bill Byrne & Gerry Morriseau), Land Trust (Terry Duffy & John Kanakry).
- B. Nominations from the floor for regular offices
  - Clerk (1 yr) Carmina Moretti \* Council (3 yrs) Matt Mannix \* Land Trust (3yrs) George Vine
- C. Candidates were introduced
- D. Paul Farley **moved** that the Clerk cast one vote for all uncontested offices; 2<sup>nd</sup> Janice McClanaghan. Discussion: none... **motion** passed unanimously

### V. Nomination of taxpayers to serve on the Nominating Committee

- Doris Baris, Nancy Carroll, Austin Donnelly, Terry Fracassa, Paul Haas, Kathy Kelleher, Steve Murray, Steve Ryder, Joe Thomas and Ann Marie Silveria

### VI. Ballot vote

## VII. State of the District Report

A. Council Chair, Joe Thomas thanked the following people for participating in the Annual Meeting preparation: Council members; Clerk, Carole Duffy and her mentor Kathy Kelleher, former Clerk; Natalie McDonald, Helen Patience: Tax Assessors Ernie Esposito, Dianne Golini and Doris Baris; Erin Rooney ; and Ray La Belle

### B. Financial

- Taxes assessed at same rate as last year adjusted for Town's property's assessment
- Completed second and final \$12K payment for new trash barrels
- Approximately \$10K for first five annual lease payments for new tractor/backhoe. At end of 5 years, BSFD owns the machine to be used for maintenance of Little Beach, and the pond culverts
- No significant legal expenses for the year

### C. Beaches

- Kelly Beach didn't require as much cleanup as in previous years
- Breach way opened recently to drain pond due to amount of rain
- Close relationship continues with the BSBC for beach raking, trash pickup, and life guard backup
- Janice McClanaghan's Beach Committee has been reviewing property records to clarify which parcels of land the Land Trust owns in the vicinity of the breach way. Her committee has also spent an enormous amount of time seeking solutions to the problem of Kelly Beach use by non residents. There are no specifics at this point but the Committee plans to continue endeavors in these areas next year. BSFD is investigating possibility of installing a temporary fence along Bonnet Pt. Rd. at the breach way because of safety issues as cars stop and off load passengers at that spot.
- Land adjacent to the boardwalk deck at Kelly Beach was deepened to allow for a bike rack and space for bus passengers boarding and unloading.
- Sand sifter was purchased from BSBC for use at Little Beach.
- Plan in place to clean up rocks and rake seaweed at Little Beach, as needed.
- Missing signs will be replaced at Bonnet and Muratore entrances and at Kelly Beach. A new sign will be placed at entrance to Kelly Beach stating: Private Beach for Residents/Guest Only.
- Thanks to Janice McClanaghan and her Committee for all of their efforts for the District.

### D. Harbor

- A revised Harbor Management Plan was submitted for CRMC approval.
- BSFD must address a major problem of sand buildup in the harbor; therefore, an engineering study/plan was submitted to CRMC. Dredging would be the solution but there are many steps to put in place before work can begin.
- Thanks to Lenny Mercier and Mike Tortolani and the Harbor Committee for their continuing efforts on behalf of BSFD.

#### E. Ponds

- URI geologists continue to take core samples of sand from the beach and they are studying effects of coastal storms on ponds. Our water samples are good.
- Thanks to Bill Dickinson, Lloyd Albert and Janice McClanaghan and the other Committee members for their endeavors.

#### F. Social Committee

- The Committee sponsored several community events which drew many Bonnet residents. These events included: September Gala at Spain, Holiday Party at Amalfi, February Game Night @CC , April Bonnet Memories/potluck @ CC, July @BSBC BBQ, September,2009 Spain and December, Amalfi .
- Thanks to a very busy Committee headed by Bill Dickinson and organized by Roz Thomas and Marybeth Murphy with the help of the entire Committee.
- Historical presentation; thanks Bill Dickinson
- Thanks to Bob & Pat Reidy for organizing the BDFD golf tournament.

#### G. Beautification

- Spring clean up happened in May when all the beds and barrels were tended to.
- Thanks to Bill Dickinson and Committee members who have helped keep the flower beds up to date, seasonal, and beautiful.

#### H. Roads

- Paving: roads on the list: Huron, Namcook, Col. John Gardner corner at Bonnet Pt. Rd.
- Narragansett Town budget is in place for emergencies only.
- Thanks to Bruce Fournier who has been on top of road situations.

#### I. Environmental

- Activated automated trash pickup containers with the help of residents who volunteered to assemble and distribute new barrels. These were issued to each household; each could then buy another if desired
- Thanks to Bruce Fournier who devoted many hours to set up this program in order to provide a cleaner Bonnet Shores at a lower cost for each household and kudos to all the volunteers who assembled them.

#### J. Oil Co-op Program

- Thanks to Miki Dickinson and Janice McClanaghan who organized the program with Petro Oil to provide money to the District based on the customers in the District who received oil from Petro. Proceeds from this co-op allowed the Council to purchase an LCD projector, a DVD player and a pop corn machine for the CC.

#### K. Extended Thanks

- Webmaster, Steve Ryder... great job keeping the residents informed.
- Advertizing gurus, Steve Ryder and John Kanakry... keep on going
- Earth Day... Marge Manning ... appreciate your efforts
- Hard labor... thanks, Larry Marcello, for posts and chains at Kelly Beach
- Newsletter... kudos for Jean Albert our connection to the printed word

- Erin Rooney ... District Manager, A+++++ who continually receives praise for her accomplishments with overall management of the District and the Summer Camp Program.

#### L. Land Trust

- Thanks to Bob Stepanian and the Land Trust Committee for facilitating the land transaction with the Archambaults for their donation on Choctaw Trail.
- Land Trust is using some of its limited funds for improvements in the Fire District; purchase of a power washer and fixing up Camden Landing.

#### M. Concluding Remarks for the Council

- I want to thank all of the other Council Members for:
  - Time and effort
  - Willingness to work w/ others
  - Having strong convictions about their beliefs for the Community
  - Listening to their constituents
  - Reaching consensus even when disagreements arose
  - Continuing with a cooperative model
- I also want to acknowledge that each member is accomplished in their own way/field and that each is well respected by the Community.

### VIII. Tax Collector's Report

A. Tax bills are disbursed. New assessments: \$750,000 last year...\$527,000 this year; \$245,900 to be collected. See attached copy of report.

### IX. Treasurer's Report (presented by Paul Farley)

A. \$ 259,000 revenue for 2008-2009;  
\$21,000 surplus, \$40,500 checking, \$15,900 special fund, \$16,100 capitol, \$6680 Harbor. Flat tax. Expected expenditures for: backhoe, fire doors, and dredging see attached report.

### X. Ratification of Compensation

A **motion** was made by Paul Farley, 2nd by Janice McClanaghan to compensate the Tax Collector at \$5000; the Clerk at \$3000, and the Treasurer at \$3500. Discussion: none.  
**Motion** passed unanimously.

### XI: Land Trust Report

Bob Stepanian reported that a land parcel on Choctaw Trail was received from the Archambault family and there are three other parcels to discuss in the future. Some benches need sprucing up and he made the suggestion for the Council to consider asking for an annual \$25 fee for up keep. Finally, Bob asked the Council to approve \$1000 for the Land Trust budget.

**Motion:** Bill Dickinson moved to accept request for \$1000 for Land Trust; 2<sup>nd</sup> Lenny Mercier. Discussion; Pat Mannix said that it was to be a vote of the Assembly and it passed.

### XII: Old Business

None

### XIII: New Business

Lloyd Albert wanted to acknowledge the many years that Joe Thomas worked for the residents of Bonnet.

**Motion** to adjourn by Anita Langer; 2<sup>nd</sup> Bob Stepanian. Discussion: Someone stated that the meeting could not close without the election results. Moderator LaBelle said that since it was stated on the agenda that election results would be available that evening even if the meeting adjourned; adjourning was allowable. Passed with two nay votes at 9:20 p.m.

### XIV: Election results (\* denotes Election winners)

**Council:** Judy Bentkover 141 \* Matt Mannix 181 \* Janice McClanaghan 189

**Moderator:** \* Ray LaBelle **Clerk:** \* Carole Duffy 158 Carmina Moretti 124

**Treasurer:** \* Natalie McDonald **Tax Collector:** \* Helen Patience

**Tax Assessors:** \* Doris Baris \* Marion Donnelly \* Janelle Tortolani

**Fire Wardens:** \* Bill Byrne \* Gerry Morriseau

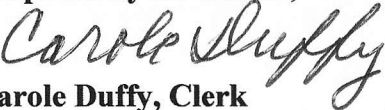
**Land Trust:** \* Terry Duffy 173 \* John Kanakry 179 George Vine 155

**Nominating Committee:** \* Doris Baris 162 \* Nancy Carroll 138 Austin Donnelly

\* Terry Fracassa 156 Paul Haas \* Kathy Kelleher 134 \* Steve Murray 134

Steve Ryder Joe Thomas \* Ann Marie Silveria 176

Respectively submitted,

  
Carole Duffy, Clerk

Minutes ratified on

July 15, 2010.

Bonnet Shores Fire District								
Operating Budget Worksheet - July 1 2009 through June 30 2010								
Prepared 06-06-09								
	06 - 07	07 - 08	08 - 09	Jul 08 - May 09	June 09	08 - 09	09 - 10	
	Actual	Actual	Budget	YTD Actual	Estimate	Final	Est.	Proposed
								Notes
<b>Ordinary Income/Expense</b>								
<b>Income</b>								
Taxes Revenue	229,660	237,683	245,877	238,948	6,940	245,888	245,888	
Prior Year Surplus (Deficit)	0	14,845	(1,413)	(4,760)	0	(4,760)	8,720	
Hall Rental Fees	3,975	1,625	1,750	2,625	350	2,975	2,450	14 rentals @ \$175
Interest Earned - Bank Accts	1,359	939	900	1,450	150	1,600	1,400	
Interest Income - Taxes	1,257	1,517	1,200	1,057	200	1,257	1,200	
Newsletter Advertising	3,855	4,120	3,000	3,690	0	3,690	4,520	Received for FY 09-10
Permits/Plans Fees	600	100	100	300	0	300	300	3 x \$100
Website Advertising	1,600	2,200	800	800	0	800	500	
Oil Rebates	0	0	0	41	0	41	0	
<b>Total Income</b>	<b>242,306</b>	<b>263,029</b>	<b>252,214</b>	<b>244,151</b>	<b>7,640</b>	<b>251,791</b>	<b>264,978</b>	
<b>Expense</b>								
<b>Administrative Expense</b>								
Administrative Postage	120	140	125	84	44	128	132	3 rolls
Advertising Expense	235	20	0	0	0	0	0	
Annual Meeting Expense	1,837	3,089	2,400	2,074	0	2,074	2,200	07-08 (change of venue exp)
Auto Mileage Reimbursement	195	0	0	0	0	0	0	
Council Discretionary Expense	0	25	100	100	0	100	100	
Insurance	5,375	5,277	5,500	5,509	0	5,509	6,000	\$5200 (new rate) + \$801 raking machine from BSBC
Interest Expense - LOC	0	0	650	0	0	0	0	
Land Trust Operating Alloc'n	1,000	1,000	1,000	979	21	1,000	1,000	Budget?
Historical Committee Expenses	0	0	100	79	0	79	100	
Legal Fees	1,031	2,594	2,500	594	1,500	2,094	2,500	YTD actual through 11/21/08, call into K Raffanelli
Monthly Meeting Expense	145	0	150	140	0	140	150	tape recorder, signs etc
Newsletter Editor Salary	700	700	700	350	350	700	700	
Newsletter Postage & Printing	4,737	4,901	5,000	4,700	1,200	5,900	5,900	spoke to Jean, same as last yr due to 4 extra pages
Office Equipment	700	160	500	0	0	0	500	
Office Supplies	607	1,089	1,000	981	100	1,081	1,000	
Payroll Services	263	199	200	310	0	310	310	
Professional Services	275	0	3,500	0	0	0	7,000	Review planned
Public Awareness Programs	26	0	100	106	0	106	100	
Tax Collection Costs	1,393	1,579	1,600	2,626	0	2,626	1,800	stamp price inc - cost of bill printing 2500 - 1200
Web Site Expenses	406	215	215	215	0	215	215	
Webmaster Fee (50% adv inc)	997	992	293	292	0	292	143	web inc-exp / 2
<b>Total Administrative Expense</b>	<b>20,042</b>	<b>21,980</b>	<b>25,633</b>	<b>19,139</b>	<b>3,215</b>	<b>22,354</b>	<b>29,850</b>	
<b>Beach Expense</b>								
Beach Bus	4,867	5,682	5,900	5,588	0	5,588	6,006	Town quote \$6,006 (with no cancellations)
Beach Cleanup	6,770	9,100	8,300	5,500	0	5,500	7,000	beach raking paid to BSBC \$5500 & Little Beach Maint \$1500
Beach Salaries	9,610	10,795	10,600	11,607	400	12,007	14,400	no additional lifeguard budgeted, guard at Kelly Beach \$2,400
Beach Supplies	453	1,302	500	364	150	514	1,495	07-8 new surf & spine board = \$1005/ 09 = new surfboard \$895
<b>Total Beach Expense</b>	<b>21,700</b>	<b>26,879</b>	<b>25,300</b>	<b>23,059</b>	<b>550</b>	<b>23,609</b>	<b>28,901</b>	
<b>Day Camp Expense</b>								
Camp Income	(9,040)	(7,670)	(8,000)	(8,667)	0	(8,667)	(8,000)	
Camp Salaries	8,680	7,216	8,000	6,980	0	6,980	6,750	offsets income 100%
Camp Supplies	650	0	0	1,259	0	1,259	1,250	
<b>Total Day Camp (Income) Expense</b>	<b>290</b>	<b>(454)</b>	<b>0</b>	<b>(428)</b>	<b>0</b>	<b>(428)</b>	<b>0</b>	

	06 - 07 Actual	07 - 08 Actual	08 - 09 Budget	Jul 08 - May 09 YTD Actual	June 09 Estimate	08 - 09 Est. Final	09 - 10 Budget Proposed	Notes
<b>Harbor Expense</b>								
<b>Mooring/Harbor Fees</b>								
Mooring Fees	(5,670)	(5,150)	(6,700)	(3,900)	(2,800)	(6,700)	(6,700)	67 * \$100
Mooring Wait List	(140)	(40)	(40)	(320)	0	(320)	(100)	
Ramp Fees	(780)	(695)	(875)	(490)	(280)	(770)	(770)	22 * \$35
<b>Total Mooring/Harbor Fees</b>	<b>(6,590)</b>	<b>(5,885)</b>	<b>(7,615)</b>	<b>(4,710)</b>	<b>(3,080)</b>	<b>(7,790)</b>	<b>(7,570)</b>	
Harbor Supplies & Maintenance	511	487	550	875	100	975	550	08-09 \$200 Water Cert, \$165 Chaf Strips
Harbormaster Expense Reimb.	2,700	2,700	3,200	2,400	800	3,200	3,200	
Sinking Fund Transfer	0	3,180	3,500	3,500	0	3,500	3,500	
<b>Total Harbor (Income) Expense</b>	<b>(3,379)</b>	<b>482</b>	<b>(365)</b>	<b>2,065</b>	<b>(2,180)</b>	<b>(115)</b>	<b>(320)</b>	
<b>Admin Comp. &amp; Payroll Taxes</b>								
Manager's Salary	17,695	25,000	25,000	20,800	4,200	25,000	25,000	
Clerk	3,000	3,000	3,000	1,500	750	2,250	3,000	
Tax Collector	5,000	5,000	5,000	3,750	1,250	5,000	5,000	
Treasurer	3,500	3,500	3,500	2,625	875	3,500	3,500	
Payroll taxes	4,000	4,511	4,796	4,126	200	4,326	4,604	9% historical average
<b>Total Admin Comp. &amp; Payroll Taxes</b>	<b>33,195</b>	<b>41,011</b>	<b>41,296</b>	<b>32,801</b>	<b>7,275</b>	<b>40,076</b>	<b>41,104</b>	
<b>Property Expense</b>								
Beautification	446	438	1,000	470	420	890	800	
Electricity	1,704	1,738	1,800	2,000	130	2,130	2,150	
Maintenance/Janitorial	1,298	2,134	1,500	995	200	1,195	1,500	07-08 Paint supplies \$975, Boiler repair \$896
Natural Gas	2,017	2,972	3,600	3,155	200	3,355	2,800	09 price expected to decline
Pond	500	0	1,100	1,100	0	1,100	1,100	
Telephone	1,605	2,032	2,000	1,688	234	1,922	2,000	
Water	195	182	200	160	40	200	200	
<b>Total Property Expense</b>	<b>7,765</b>	<b>9,496</b>	<b>11,200</b>	<b>9,568</b>	<b>1,224</b>	<b>10,792</b>	<b>10,550</b>	
<b>Public Works</b>								
Clear Breachway	6,325	1,900	2,400	4,035	400	4,435	6,200	06-07 Clr Pipe ent. Build siltway etc \$2500 + 8 x \$300 8 x \$400 + \$1500 excavate + \$1500 remove sand from pond
Equip. & Tools Maintenance	1,740	0	500	901	100	1,001	1,000	
Landscaping	400	150	750	0	0	0	0	
Public Works Salaries	5,501	5,085	4,750	5,950	1,600	7,550	5,000	lawn cutting & maintenance (Mike Brennan), 8hr/wk x 25
Sanitation	131,940	139,319	105,695	90,194	17,564	107,758	105,876	\$8254+ \$420 landfill + \$150 fuel X 12
Sanitation Cart Purchase			12,305	11,947		11,947	12,305	
Snow Removal	120	300	600	600	0	600	600	8 x \$75
<b>Total Public Works</b>	<b>146,026</b>	<b>146,754</b>	<b>127,000</b>	<b>113,627</b>	<b>19,664</b>	<b>133,291</b>	<b>130,981</b>	
<b>Recreation (Income) Expense</b>								
Social Activities	(880)	1,370	250	(351)	601	250	250	
<b>Total Recreation (Income) Expense</b>	<b>(880)</b>	<b>1,370</b>	<b>250</b>	<b>(351)</b>	<b>601</b>	<b>250</b>	<b>250</b>	
<b>Total Expense</b>	<b>224,759</b>	<b>247,518</b>	<b>230,314</b>	<b>199,480</b>	<b>30,349</b>	<b>229,829</b>	<b>241,315</b>	
<b>Net Ordinary Income</b>	<b>17,547</b>	<b>15,511</b>	<b>21,900</b>	<b>44,671</b>	<b>(22,709)</b>	<b>21,962</b>	<b>23,663</b>	
<b>Other Income/Expense</b>								
<b>Other Expense</b>								
<b>Capital Receipts (Expenditure)</b>								
Appropriation from Checking	0	15,700	0	0	0	0	0	
Appropriation from Capital Fund	11,008	7,438	0	0	0	0	0	
Capital Improvement	(13,711)	(43,409)	(21,900)	(10,242)	(3,000)	(13,242)		
<b>Total Capital (Receipts) Expenditure</b>	<b>(2,703)</b>	<b>(20,271)</b>	<b>(21,900)</b>	<b>(10,242)</b>	<b>(3,000)</b>	<b>(13,242)</b>	<b>0</b>	





<b>Capital Expenditure Budget</b>						
<b>Bonnet Shores Fire District</b>						
<b>5/26/2009</b>						
					<b>YTD</b>	
	<b>Capital</b>	<b>Capital</b>	<b>Capital</b>	<b>Capital</b>	<b>Capital</b>	
<b>Proposed Improvement</b>	<b>Expenditure</b>	<b>Expenditure</b>	<b>Expenditure</b>	<b>Expenditure</b>	<b>Expenditure</b>	<b>Budget</b>
	<b>2004-2005</b>	<b>2005-2006</b>	<b>2006-2007</b>	<b>2007-2008</b>	<b>2008-2009</b>	<b>2008-2009</b>
<b>Public Works:</b>						
Footbridge near Community Center		655	1,390	750		700
Survey for reconfiguration of Bonnet Point & Col John			1,500			
<b>Community Center:</b>						
Seal Coat Parking Lot	1,732					
Basket Ball Court	5,490					
PA System			1,272			
Paint Floor			188			
Community Center Improvement Study			9,001			
Upgrade Electrical Circuits						2,000
<b>Harbor:</b>						
Dock (Ramp?)	2,730					
New Floating Dock		4,112				
Repair/replace boat launch ramp				42,159		
<b>Beaches:</b>						
<b>Little Beach:</b>						
Little Beach Foot Wash Deck				400		
Little Beach Restoration				100	4,345	11,700
Little Beach Cleanup/machine purchase					3,800	3,500
Little Beach/Harbor Improvement Study					300	3,000
Bike Racks					1,097	1,000
Bus Pull Off Area					700	-
<b>Kelly Beach:</b>						
Kelly Beach Foot Wash	2,367					
Kelly Beach Sign			360			
	12,319	4,767	13,711	43,409	10,242	21,900
<b>New Priorities</b>						
Fire Doors	5,000					
Permitting - Harbor	5,000					
Sign at Entrance	1,000					
Sign at Muratore	500					
Fence at Bonnet Point Breachway	1,320					
Bus Pull Off - Sand & Gravel at Dunes Rd, Kelly Beach entrance	1,000					
Backhoe lease - 5 years (total cost \$ 44,614 + interest \$ 5,691)	10,061					
Camden Landing Clean up & repair	1,000					
Upgrade Electrical Circuits at Community Center	2,000					
	26,881					
<b>Operating costs of Backhoe</b>						
- Operator (10 weeks x 5 hours x \$20/hour)	1,000					
- Fuel & Maintenance	500					
- Insurance	801					
- License & Test	105					
	2,406					



TAX COLLECTORS REPORT  
 BONNET SHORES FIRE DISTRICT  
 JULY 16, 2009  
 ANNUAL MEETING

<b>F/Y 2010</b>	
TOTAL ASSESSMENT:	\$527,525,800
ASSESSMENTS ABATED:	-\$6,659,300
TOTAL TAXES INCLUDING ABATED:	\$277,339.62
LESS ABATED TAXES:	-\$31,438.55
TOTAL COLLECTABLE TAXES:	\$245,901.07
TAXES COLLECTED TO DATE:	\$0.00
RETURNED CHECK FEES:	\$0.00
INTEREST COLLECTED:	\$0.00
PERCENTAGE COLLECTED:	0.00%
OUTSTANDING TAXES:	\$245,901.07
<b>F/Y 2009</b>	
UNPAID AS OF 7/16/09	\$7,675.01
<b>F/Y 2008</b>	
UNPAID AS OF 7/16/09	\$4,551.54
<b>F/Y 07</b>	
UNPAID AS OF 7/16/09	\$771.85
<b>F/Y 06</b>	
UNPAID AS OF 7/16/09	\$487.40